

INTERNSHIP - DAILY JOURNAL

Required Information

Name:	James Anderson	Home Phone	(906) 555 - 5555		
Current Address:	123 Anywhere Street				
City:	Pleasantville	State:	MI	Zip:	49855
Agency:	Pleasantville City Police Department				

Activities	Personal Reactions and Comments
06/02/2020 - Shift: 8 am to 6 pm 7:45 am - Arrived early to station.	I met with day shift supervisor Lt. Smith, I was introduced to admin personnel and toured station.
8 am - Assigned to Sgt. Jones for the day. Sgt. Jones showed me the patrol vehicle, mobile data terminal, first aid kit, fire extinguisher, police mobile & portable radios operation.	Observed morning briefing where I met several officers, then I reviewed agency policies/procedures for interns. I was shown basic operation of police radios in event of emergency.
9:30 am - On patrol in downtown of city.	
9:40 am - Dispatched to assist w/ medical emergency at city park near fountain.	Observed a teenage skateboarder who was injured after crashing. EMS transported him to hospital for apparent arm injury. We waited in ER until victims parents arrived.
10:30 am - On patrol in downtown area, made 3 traffic stops, 2 verbal warnings (VW) and 1 citation for stop sign viol.	Observed how citations are completed & printed on MDT. Observed how Sgt. Jones was professional & courteous while issuing the citation as well as the VW's given.
11 am - Patrolled freeway thru downtown.	
11:10 am - Assisted disabled motorist on hwy	Tow truck called for disabled motorist, stood by for safety until vehicle towed from scene. I was shown how to light a flare, several were put out to direct traffic into nearby lane
11:55 am - Called back to station for an investigation.	Supervisor requested we investigate a walk-in complaint of a reported domestic assault (DV) that occurred earlier this morning.
	Observed interview of victim, injuries photographed, written statement obtained. Physical evidence was collected (victims damaged cell phone), observed how it was preserved & packaged, noted how the chain of custody was prepared.
12:30 pm - Responded to location of DV, single residence in the city. Back-up officer on scene also.	We contacted suspect who admitted physically pushing victim down during a verbal dispute. Observed suspects arrest on-scene, transport to jail, booking procedure.
1 pm - Transported suspect to the county jail.	Observed suspects transport to jail, booking procedure, he was read miranda warning & was questioned further regarding additional information that was discussed by the suspect that needed to be developed further.

2:30 pm - At station for report writing	Observed Sgt. Jones complete her police report on DV case
3:30 pm - Lunch at Culvers near the station	During lunch break we had several positive interactions with customers in the restaurant
4 pm - On patrol in residential neighborhood	This was at a time when lots of children were walking home, riding their bikes, schools busses in area, etc. We had a presence in this area to help slow traffic in these areas
4:30 pm - property inspections completed	Checked high school perimeter and parking lot, two banks, & nearby mall entrances/parking lot.
4:40 pm - Three traffic stops made	2 citations issued, 3 VW's, one driver was found to have a fugitive warrant - original charge: failing to appear on a DUI case.
5:10 pm - At county jail	Driver was transported to the county jail as he was unable to post required bond.
5:45 pm - Return to station - Off Duty @ 6 pm	Helped unload patrol vehicle, finished daily journal.

Date Worked:	06/02/2020	Hours Worked this day:	10
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Revised: August 2008