

# STUDENT RECORD CHANGE FORM

Legal Name: \_\_\_\_\_  
Last First Middle

NMU IN: \_\_\_\_\_ Previous Name: \_\_\_\_\_  
Last First Middle

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## ADDRESS CHANGE: (Photo Id Required)

If you desire directory information to be restricted or if you wish to release prior restrictions, you must complete the appropriate form. Residents in campus housing must make local/housing changes through the Housing and Resident Life Office.

**Permanent Address:** Residence Hall rooms can't be reported as a permanent address.

\_\_\_\_\_  
Street City  
\_\_\_\_\_, \_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
State Zip Code Cell Telephone Home Telephone

**Local Address:** IF SAME AS PERMANENT ADDRESS, CHECK HERE \_\_\_\_\_

\_\_\_\_\_  
Street City  
\_\_\_\_\_, \_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
State Zip Code Cell Telephone Home Telephone

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## Next of Kin (For Emergency Notification Only):

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_  
Street City  
\_\_\_\_\_, \_\_\_\_\_, (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
State Zip Code Cell Telephone Home Telephone

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## STUDENT IDENTIFICATION CHANGE: (Driver's License and Social Security Card Required)

Legal Name Change: \_\_\_\_\_  
Last First Middle

Social Security Number Change: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

MARITAL STATUS: Single \_\_\_\_\_ Married \_\_\_\_\_

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## PREFERRED FIRST NAME CHANGE: (Photo Id Required)

Remove Preferred First Name: \_\_\_\_\_; Add/Change Preferred First Name: \_\_\_\_\_

**For Office Use:**  Name Changed on Banner  SNIF  Hard Card  Address Changed

Name Change Processor: \_\_\_\_\_ Date: \_\_\_\_\_ Address Change Processor: \_\_\_\_\_ Date: \_\_\_\_\_