



**STUDY ABROAD COURSE EVALUATION FORM**

Office of International Programs – 145 Whitman Hall  
 Northern Michigan University – Marquette, Michigan USA  
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**You will NOT be registered in study abroad credits until this form is brought back to the International Affairs Office completely filled out! If you don't get registered for study abroad credits (IP 286X), your credits may not transfer back to NMU, and you may be required to pay a fee for evaluation by an outside credit evaluation agency.**

It is very important that you review your course selections with the appropriate NMU department heads before you register for your semester(s) abroad. At your meeting, please provide the Department Head(s) with the following information:

- Syllabus or detailed description of the courses you will take *(It is recommended that you evaluate 2 to 3 more courses than you will actually take, as course selections may change once you arrive at the host institution.)*
- The total number of academic weeks in your program
- Recommended credit hours and/or the number of hours of classroom instruction per week
- Any other information concerning your academic program abroad.

The Department Head will assign a recommendation for equivalent NMU credit and initial each course. When the form is completed, you must sign the form and return it to the Office of International Program for review. Only when these actions are completed will you be issued a drop/add card for study abroad course registration.

Name: \_\_\_\_\_ NMU I.N.: \_\_\_\_\_  
 Study Abroad Program/University: \_\_\_\_\_  
 Dates of Academic Program: \_\_\_\_\_ to \_\_\_\_\_  
 This course registration is for:  Fall  Winter  Summer of \_\_\_\_\_

**Host Institution Crs # and Title = SA Course name at your study abroad school**  
**Contact Hour = Total # of hours you are in each class (15 contact hours = 1 NMU semester credit)**

Study Abroad Institution Crs # and Title	Contact Hrs	Recommended NMU Equivalent Course #	NMU Credit Hours	Department Head Initials

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Study Abroad Advisor's Signature

\_\_\_\_\_  
 Date