1. Call to Order


3. Approval of Agenda – Approved.

4. Approval of Minutes from 11/5 Faculty Meeting – Approved with change to “Minutes” in the heading.

5. Unfinished Business

6. New Business
   a. English Department Proposal for New Course and Course Deletion (see attachment for details) (KC) **Motion failed.**
      1. New Course—EN 304: The Teaching of Language
      2. Deletion of Course—EN 200: Basic English Grammar and Usage for Teachers
         **Rationale:** Content related to grammar of the English language needs to be demonstrated prior to students moving into a pedagogical course on grammar. Course reflects more what a methods course would do as opposed to a content course aimed at providing the foundational knowledge needed for both elementary and secondary education teacher candidates.
   b. Teacher selection and retention bylaws (see attachment for details) (Laura)
      **Motion approved with changes made during the meeting. Document to be sent to faculty.**
   c. Student Teaching Awards – (KC)
      - Elementary – Tracy L’Huillier
      - Special Education – Nate Beranek
      - Hoppes – Andrea Kleinpaste
      - Secondary Education – Tyler Kazmierkoski
   d. AAUP Contract/Bylaws (Steve)
      1. Circle of Comparison **Bylaws committee will begin meeting winter 2010 semester with the responsibility to report to full faculty. The committee**
will adhere to the new contract language approved by the AAUP and the Board of Trustees in 2009.

e. PPST/Entry requirements – Directives for further action (Derek)
   1. Continue with current policies or charge the Teacher Selection and Retention Committee with investigating and analyzing the issue further? Issue discussed at length. If any member of the Unit wishes to bring a written motion/proposal forward to address any concerns or problems related to the Selection and Retention Policies bring them forward to the Executive Committee.

f. Approval of the Outstanding Graduate Student Award nomination (Joan)
   No award will be grant this semester.

g. Partnership proposal between NMU and Middlesex University (Sandy and Suzanne)

7. Director’s Report
   a. Recruitment Effort Update Postponed.

8. Discussion Items

9. Adjourn: