

**John A. Student**  
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## **OBJECTIVE**

To fill the role of High School Principal at Marquette Area High School.

## **QUALIFICATIONS**

- Encourage professional development
- Proven ability to recruit, select, train, supervise and evaluate staff
- Promote the success of all students
- Entrepreneurial ability to manage change
- Prepare and submit timely reports

## **CERTIFICATIONS**

Elementary/Secondary Administrator, K-12  
Professional Certificate, Secondary Education – Science  
CPR/First Aid Certification

## **EDUCATION**

### ***Masters Degree – Education Administration***

Northern Michigan University, Marquette, Michigan

May 2005

### ***Bachelor of Science Degree – Secondary Education***

Northern Michigan University, Marquette, Michigan

December 2002

## **WORK EXPERIENCE**

### ***Assistant Principal***

2007-Present

Negaunee Middle School, Negaunee, Michigan

- Aid the principal in the overall administration of the school
- Schedule student classes
- Order textbooks and supplies
- Coordinate transportation, custodial, cafeteria and other support services
- Handle student discipline and attendance issues
- Counsel students on personal, educational, or vocational matters
- Assist with the development of new curricula, evaluating teachers and coordinating school-community events

### ***Middle School Science Teacher***

2003-2007

Negaunee Middle School, Negaunee, Michigan

- Developed lesson plans and lead classroom instruction
- Incorporated innovative uses of technology into the classroom
- Implemented an inquiry-based approach with an emphasis on scientific process