

## Any Student

0000 Main Street, Anytown, MI 00000

Phone: (906) 000-0000

Email: anystudent@nmu.edu

**OBJECTIVE:** A position as CAD Designer/Estimator

**QUALIFICATIONS:**

- Extensive experience in home design and estimating including foundation plans, floor plans, cross sections, framing plans and layouts
- Conscientious, dependable and dedicated employee
- Great attention to detail
- Pride in producing accurate work in an efficient and timely manner
- Very quick learner
- Able to work independently or as part of a team

**EDUCATION:** **Associate Degree – Engineering Design.....May, 2000**  
Northern Michigan University, Marquette, MI  
GPA: 3.00/4.00

**WORK EXPERIENCE:** **Estimator – Anyplace Construction.....June 2007 to Present**  
Anytown, MI

- Responsible for estimating building packages for potential customers based upon their input.
- Estimate window packages for customers using Hurd Tech Connect and Weathershield Custom Quote.
- Calculate lineal feet and price of 2x6 and 2x8 T&G for customers.
- Work with in-house sales and independent representatives for pricing of packages.
- Produce layouts and cutting orders for the mill and customers based upon the full set of plans received.
- Perform assigned designing duties on an as-needed basis.

**Designer/Estimator – Anyplace Construction.....February 2005 to May 2007**  
Anytown, MI

- Produce preliminary and full sets of residential plans for customers using AutoCAD 200 with Arch T.
- Receive input from customers to produce a building package estimate using an in-house estimating program.
- Type up a description of what was included in a package estimate and give to appropriate sales representative.
- Review plans done by in-house design department before they are sent to customer/sales rep.
- Produce final estimate from full set of plans
- Receive floor to floor and rise to run to produce stair drawings/pricings for Anytown Homes.
- Quickly learned estimating duties on a daily basis while continuing to perform assigned design duties.

**Product Design Drafter – XYZ Corporation.....May 2000 to February 2005**  
Anytown, MI

- Responsible for producing elevation drawings of laboratory furniture utilizing CADEM.
- Produced rough-in drawings to help determine placement of furniture.
- Made corrections to previously drawn plans.
- Completed assignments both by working independently and as part of a design team.

**MILITARY EXPERIENCE:** **Michigan Army National Guard.....October 1994 to May 2000**  
107<sup>th</sup> Engineer Battalion, Ishpeming, MI  
E5 Rank with Honorable Discharge