

# Request to Add Graduation

The deadline to register for graduation was 5:00 p.m. on the first Thursday of the semester. You may request to add graduation by submitting this completed form to the appropriate office:

Undergraduates - Degree Evaluations Office in 2202 C.B. Hedgcock  
Graduates (MA/ED) - Graduate Studies Office in 401 Cohodas

## STUDENT INFORMATION:

Student ID Number	Last Name	First Name	MI
Major(s)		Minor(s)/Concentration(s)	

## CONTACT INFORMATION:

Local Street Address		
City	State	Zip Code
NMU Email Address (Required)		Contact Phone Number

## ADVISER INFORMATION:

Advisor Name	Advisor's E-mail Address
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### GRADUATION:

- |   |  |
|---|--|
| <input type="checkbox"/> May/December Graduation<br>WITH Ceremony | <input type="checkbox"/> May/December Graduation<br>WITHOUT Ceremony |
| <input type="checkbox"/> August Graduation<br>WITH May Ceremony   | <input type="checkbox"/> August Graduation<br>WITHOUT Ceremony       |

### DEGREE:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Diploma           | <input type="checkbox"/> Certificate     | <input type="checkbox"/> Associate's Degree |
| <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> Master's Degree |   |

Please allow at least seven business days for the decision to be made. If you do not receive a response by that date, email [degaudit@nmu.edu](mailto:degaudit@nmu.edu).

### *For Office Use Only*

#### REQUEST GIVEN TO AUDITOR

DATE: \_\_\_\_\_ AUDITOR: \_\_\_\_\_ GIVENBY: \_\_\_\_\_

#### APPROVED FOR \_\_\_\_\_ GRADUATION (Semester)

YES DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

NO DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

#### ADDED TO GRADUATION

GRAD REGISTRATION NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

#### ADDED AFTER EG APPLIED

EG applied DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

#### Future Semester Enrollment Checked

DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Signature

Date