
COLLEGE OF BUSINESS
ADMISSION POLICY AND PROCEDURES

Admission to the University does not guarantee admission to the College of Business. The following majors must apply for admission: Accounting, Accounting/Computer Information Systems, Accounting/Corporate Finance, Information Assurance/Cyber Defense, Information Systems, Entrepreneurship, Finance and Risk Management, Management, Marketing, and Ski Area Business Management. To be eligible for admission, applicants must meet the following requirements:

1. Complete forty-eight (48) semester credits with a minimum grade point average of 2.25 in the pre-admission courses listed below. Current enrollment can count toward meeting the minimum requirements; however, formal admission will not be granted until successful completion of the minimum credits.
2. Successfully complete the following pre-admission courses: EN 111 and 211; MA 103 and 171; ACT 230 and 240; EC 201 and 202; CIS 222; eight (8) semester credits in General Education Studies courses; and other credits to total 48 semester credit hours.

Conditional admission may be granted if a student submits a petition. Petition for exception to the above requirements must be made in writing and submitted to Evaluation Services (2202 C. B. Hedgcock). It must include:

- a. Reasons why an exception should be made.
- b. Documentation of the reasons, if applicable.

Notes on conditional admission:

1. Conditional admission will not be considered for any student who will be missing more than two prerequisites at the end of the semester during which he or she files this application.
2. Conditional admission will be revoked and the student's upper division courses will be dropped from his or her schedule should the student fail to register for all of the missing prerequisites by one week before the beginning of the conditional admission semester.
3. Conditional admission lasts for only one semester. At the end of the conditional semester all prerequisites should be completed. If they are not, conditional admission will be revoked and the student will not be permitted to register for upper division business courses until he or she is eligible for full admission.

OTHER CONDITIONS:

1. College of Business majors cannot enroll in NMU business courses 300 and above until they have been admitted to the College and have attained Junior status (56 hours).
2. In order to receive a degree from the Walker L. Cisler College of Business, students must complete at least 32 credit hours (24 within the College of Business) after admission to the College.
3. Students seeking a second Bachelor's degree (class status PB) must be admitted to the College of Business.
4. Students who drop enrollment from NMU and subsequently re-enroll as a business major at a later date (re-entry students) must reactivate their admission to the College of Business and meet the minimum admission requirements prior to being approved for readmission.

APPLICATION DEADLINES:

Applications must be submitted by the following dates: for Fall Semester, February 15; Winter Semester, October 1; Summer Session, February 15. Applications received after these dates will not be acted upon until the following semester.

PROCEDURES:

The application on the other side must be completed.

June 2017

Northern Michigan University does not discriminate on the basis of race, color, national origin, gender, disability, or age in its programs or activities. Persons having civil rights inquiries may contact the Affirmative Action Office at (906) 227-2420. Persons having inquiries regarding Americans with Disabilities Act (ADA) may contact the ADA Coordinator at (906) 227-1700.

**NORTHERN MICHIGAN UNIVERSITY
COLLEGE OF BUSINESS
ADMISSION APPLICATION**

Return this form to
Evaluation Services, 2202 C. B. Hedgcock
TYPE OR PRINT CLEARLY

_____ NMU ID# _____

Last _____ First _____ Middle _____

Address _____

Street Number _____ Street Name _____

City _____ State _____ Zip _____ E-Mail Address _____

Telephone Number () _____ Major _____ Concentration _____

Complete the following:

Pre-Admission Course Requirement	Semester Credits	Grade	NMU (N) Transfer (T)	Internal Use Only
EN 111 College Composition I				
EN 211 College Composition II				
MA 103 Finite Math or MA 105 College Algebra				
MA 171 Probability & Statistics				
ACT 230 Principles of Accounting I				
ACT 240 Principles of Accounting II				
EC 201 Microeconomics				
EC 202 Macroeconomics				
CIS 222 MS Applications for Business * not required by CIS majors				
General Education Courses (8 credits) Specify Course Title				
Other Courses excluding Physical Education				
Total Credits (minimum of 48)				

Total Credits to Date _____ Total Credits Currently Enrolled _____

I wish to start taking College of Business Courses in the

Fall Winter Summer semester of _____ (year)

Student's Signature _____ Date ____/____/____

For Internal Use Only

Preadmission Course GPA: _____ **Approved:** _____ **Denied:** _____

Signature _____ **Date** ____/____/____