

McNair Scholar Responsibilities Contract

I, _____ accept the offer to participate in the Ronald E. McNair Postbaccalaureate Achievement Program at Northern Michigan University. I fully understand that the purpose of this program is to prepare me for graduate study leading to a **doctoral degree** and I am expected to give my full commitment to this goal.

I further agree to:

- ✓ Maintain at least a 3.0 GPA and work to continuously raise my GPA.
- ✓ Maintain full-time student status.
- ✓ Attend and actively participate in ALL program activities and events, unless prior permission is received.
- ✓ Complete all assignments in a timely manner.
- ✓ Meet with designated program staff member at least once per month and with the Program Director at least once per semester.
- ✓ Complete the summer research program at NMU.
- ✓ Attend and present research (summer or academic) at least once during tenure in the program at a conference or venue coordinated with my faculty mentor and Program Coordinator
- ✓ Make appointments with advisor or Program Coordinator for assistance completing graduate school applications.
- ✓ Participate in the Graduate Record Examination (GRE) workshops and complete practice exams.
- ✓ Take the Graduate Record Examination, and report the scores obtained to the McNair Program Director.
- ✓ Apply to at least six graduate schools for graduate study.
- ✓ Release NMU grade reports and financial aid award notices to the Program Coordinator:
- ✓ Behave in a professional manner with all members of the university community and conduct myself in a manner befitting a Ronald E. McNair Scholar.
- ✓ Release the following information to the Program Coordinator pertaining to my graduate studies upon receiving my BA/BS degree at NMU: name and location of graduate school or place of employment, telephone number, email, and permanent address.
- ✓ As part of my participation in the McNair Scholars program, I agree to cooperate with follow-up surveys for the annual report to the Department of Education.

Scholar Expectations:

- ✓ I understand that satisfactory participation includes attendance at ALL seminars/workshops, scheduled meetings with my faculty advisor, Program Coordinator and Director, summer and academic year research, presentation at a research symposium, and other required meetings. Exceptions may require a written explanation approved by the Program Coordinator prior to the scheduled event.
- ✓ If I need to miss an appointment, seminar or meeting, or attend late or leave early, I must contact the Program Coordinator ahead of time. Excused absences only consist of an academic conflict (class, lab, conference, etc.), family emergency, or extended illness.
- ✓ All absences (excused or unexcused) will require meeting with the Program Director or Program Coordinator.
- ✓ I will adhere to the research plan developed in concert with my faculty mentor.
- ✓ I will strive to submit a publishable research paper and abstract approved by my faculty mentor.

I hereby certify that I have read the sections on Scholar Responsibilities, Expectations, and Consequences. I fully understand the meaning and agree to the conditions for acceptance and/or continuation in the Northern Michigan University McNair Scholars program. I understand that at the conclusion of each regular semester, the McNair staff (Program Coordinator or Director) will discuss my eligibility to continue in the program. Further, I understand that failure to comply with the rules governing the program is grounds for my dismissal from it. My eligibility to continue as a McNair Scholar is also affected by changes in the direction of my originally stated academic and career goals if they no longer fit the program mission. As long as I meet all the program expectations and maintain good quality of work, I am eligible to receive a stipend of \$2,500 during my summer internship.

Student Signature	Date
Program Coordinator Signature	Date
Director Signature	Date