



April 4, 2016

Dear Residence Hall Student,

Please use the form attached to this letter to reserve a residence hall room or a space in a two-person Spooner Hall efficiency apartment for the upcoming academic year. Once you have completed the form, take it and your student ID to your desk if you are reserving a room in your hall or to the desk that serves the hall in which you wish to reserve a room according to the schedule listed below:

Room Reservation Schedule – Between 10:30 AM and 11 PM Monday through Friday, April 4 – 8

Monday, April 4	Residence hall students may reserve their current room.
Tuesday, April 5	Residence hall students may reserve any available room in their house.
Wednesday, April 6	Payne Hall students can reserve any available room in another hall for which they are eligible.
Thursday, April 7	Residence hall students may reserve any available room in their hall for which they are eligible.
Friday, April 8	Residence hall students may reserve any available room in any hall for which they are eligible.

If you do not submit your completed Residence Hall Room Reservation Form during this week you must wait until Monday, April 18, to do so *in person* at the Housing and Residence Life Office (3502 Hedgcock) between 8 AM and 4 PM.

University Housing Requirement All undergraduate students must live in a University residence hall while enrolled for classes unless they: 1) live at home with their parent(s) and/or spouse, 2) have lived four or more semesters in residence halls, 3) have reached junior status (56 or more credits), 4) are at least 21 years old on or before the last official day of registration for the fall semester, 5) are veterans of active service in the armed forces, or 6) are taking eight or fewer credits. Exemptions may be granted to students who experience circumstances beyond their control that make it extremely difficult or impossible for them to comply with the Housing Requirement. (See Housing Requirement on the University's website for more information.) The University routinely verifies the status of students living off-campus who, according to its records, should not be.

Closing Payne Hall For a number of reasons, it may become necessary to close Payne Hall at the end of the 2015-2016 academic year. Because doing so will inconvenience current residents of Payne who would otherwise have remained in their hall, residents from Payne will be permitted to sign up for any available room in any hall for which they qualify to live on Wednesday, April 6, 2016 (see schedule above). On behalf of all of the Housing and Residence Life staff, we apologize for this inconvenience, and we will do our absolute best to accommodate Payne Hall students.

Specialty House

Academic Achievement House: Cumulative GPA of at least 2.75 required in *American Graffiti House - Van Antwerp Hall*.

Single Rooms Only those students who request and are assigned to a single room in Spooner Hall will be guaranteed a single room for the 2016 Fall Semester. Students who request a single room in other residence halls will be guaranteed a single room if it is determined that space is available. Otherwise, roommates will be assigned with those students who requested single rooms - other than those in Spooner Hall - based on the number of credit hours (lowest first) and best perceived match on lifestyle preferences.

Smoking Although all residence halls are entirely smoke free, to facilitate compatibility between roommates, Housing and Residence Life Office staff will do all they can to match non-smokers with non-smokers and smokers with smokers when making room assignments for those students who have not specifically requested a roommate.

Lofts Due to the type of furniture installed in a number of the residence halls, loft construction will not be permitted in Gant, Hunt, Magers, Meyland, Spalding, Spooner or Van Antwerp Halls. Loft kits compatible with the beds in those buildings will be available for rent from Housing and Residence Life (\$70 for the academic year). More details about renting loft kits will be sent to you during the summer.

On-Campus Apartments Students who are eligible to live off-campus are encouraged to consider an on-campus apartment for 2016-17. Students can both reserve a residence hall room (as a back-up) using the attached form and apply for an on-campus apartment. Apartment applications are available from the Housing and Residence Life Office (3502 C. B. Hedgcock) or may be printed from the Housing and Residence Life website. While apartment applications must be accompanied by an advance payment of \$125, the \$125 advance payment to confirm the room reservation is not due until Monday, June 1.

- ✓ Students who are assigned to an apartment before June 1, do not need to finalize their residence hall reservation.
- ✓ Students who are not assigned to an apartment before June 1, will need to finalize their residence hall room reservation by paying the \$125 residence hall advance payment. Those students assigned to an apartment after they confirm their residence hall room reservation with their \$125 residence hall advance payment can have the extra \$125 credited to their apartment rent.
- ✓ Students who cancel their apartment application before being offered an apartment will have their \$125 apartment advance payment refunded.
- ✓ Students who cancel their room reservation before August 1, 2016, will receive the \$75 refundable portion of their advance payment provided they notify the Housing and Residence Life Office in writing (3502 C.B. Hedgcock, Marquette, MI 49855) or by e-mail (housing@nmu.edu).

Apartment availability changes frequently as tenants leave and new assignments are made. Of course, students assigned to apartments will be notified as soon as possible. Apartments are assigned on the basis of availability and according to the following priorities: 1) Student-families (married couples with or without children and single parents with one or more children who apply before July 1), 2) Single students applying for an apartment with one or more preferred roommates, 3) Single students applying for an efficiency or one-bedroom apartment as a single, 4) Single students applying for an apartment without a roommate preference, and 5) Faculty or staff members.

Changes/Modifications to Application: No changes to a residence hall application (e.g., preferred roommate, preferred move-in date, requesting a furnished or an unfurnished unit, etc.) may be made after June 30, 2016.

Dining Services All students living in residence halls are required to be on a meal plan. The options available depend on the student's hall assignment and class standing. Information about Dining Services and the specific meal plans noted below can be obtained at www.nmu.edu/dining/.

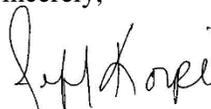
All Freshman Students All new and continuing freshman students who will have earned less than 28 credit hours before the beginning of the fall semester and assigned to any residence hall will be required to be on either the *Platinum Constant Meal Plan* or the *Gold Constant Meal Plan*.

Other Students All other students who have achieved at least sophomore status – earned at least 28 credit hours – prior to the beginning of the fall semester may choose from a variety of meal plans. Please visit www.nmu.edu/dining to learn about these options.

Students Assigned to Spooner Hall may choose from any of the meal plans listed above or may choose the Spooner Hall Meal Plan.

Contract The Contract for Residence Halls is for the **entire academic year**, ending with the last day of the winter semester. If a student terminates his or her enrollment, his or her contract will also be terminated provided he or she follows appropriate procedures.

Sincerely,


Jeff L. Korpi, Interim Director
Housing and Residence Life

Attachment