

Excellence in Education Award  
Budget Information

Name: \_\_\_\_\_

Department: \_\_\_\_\_

\*Please indicate how you will use the \$1,500 Excellence in Education Award if you are selected to receive an award this summer.  
Complete this form, save, and insert in your proposal.

**Expenses:**

<u>Item Description</u>	<u>Cost</u>
<b><u>Equipment/Supplies:</u></b>	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Equipment/Supplies:</b>	<b>\$ _____</b>
<b><u>Travel:</u></b>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Travel:</b>	<b>\$ _____</b>
<b><u>Living Expenses:</u></b>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Living Expenses:</b>	<b>\$ _____</b>
<b><u>Miscellaneous Expenses:</u></b>	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>Total Miscellaneous Expenses:</b>	<b>\$ _____</b>
<b>GRAND TOTAL EXPENSES:</b>	<b>\$ _____</b>

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_