

Request for Exception to the Food Policy
Northern Michigan University
Draft 10/5/06

Today's date: _____ (Requests should be filed **at least two weeks** prior to the event.)

Name of group: _____

Is this a registered NMU student group? Yes _____ No _____

If this is a Registered NMU student group, indicate adviser's name, address, and phone number: _____

Name of contact person: _____

Purpose of event (fundraiser, program, event, etc.) _____

Name of contact person: _____

Contact person's daytime phone number: _____

Contact person's address: _____

Event Information

Date of event: _____

Start time: _____

End time: _____

Event location: _____

Is food being purchased? Yes _____ No _____

Is food being donated? Yes _____ No _____

Did you contact someone in NMU Dining Services about this request? Yes _____ No _____

If yes, who was the individual? _____

Type of food(s): _____

Is there a charge for the event? Yes _____ No _____

Is there a charge to eat food? Yes _____ No _____

Who is preparing the food? _____

How will hot food be kept hot? _____

How will cold food be kept cold? _____

How many people do you expect to attend? _____

Is the event open to the public? Yes _____ No _____

What will be done with leftovers? _____

Contact person's signature: _____

Adviser's signature (for student organizations): _____

Once completed, submit this form to Dining Services in Room 2204 of the Don H. Bottum University Center, NMU, Marquette, MI 49855.

Approved/Not Approved: _____ Date: _____