

AGENDA
Educational Policies Committee
November 1, 2021
604 Cohodas
3:00 p.m.

****Unless someone is not feeling well or quarantined, meetings will be held in a F2F modality.****

1. Approval of Minutes – October 18, 2021
2. Approval of Agenda
3. Business
 - a. College Reports*
 - i. College of Arts & Sciences (Winn)
 - ii. Graduate College (Eckert, if Lisa is ready)
 - b. Consideration of Revised ADR Guidelines (previously distributed)
 - c. Good of the Order
 - d. Agenda for next meeting

Each report should succinctly review each of the following (if applicable):

- * Enrollment Trends (including double majors)
- * New Programs Accepted (with enrollment benchmarks)
- * SCH Trends and Retention Highlights
- * Accepted Program Benchmark Trends
- * Staffing Requests Update
- * ERIP Results and Replacement Exigencies
- * Anticipated Retirements
- * Upcoming Curriculum Revisions with Resource Implications

To make her job a bit easier to get into and come up to speed, please provide Michelle Inman with an outline of your remarks and/or slide deck before the meeting.

Educational Policies Committee
Minutes
Monday, November 1, 2021, 3-5 p.m.
604 Cohodas

Present: J. Cantrill (chair), M. Inman (secretary), W. Farkas, C. Johnson, K. Johnson, J. Lubig, J. Thompson, L. Warren and R. Winn, and L. Eckert (B. Canfield joined in towards very end)

4. Approval of Minutes – September 20, 2021

- a. C. Johnson moved to approve. Seconded by R. Winn. All in favor.

5. Approval of Agenda

- a. L. Warren moved to approve with note to change date of item 1 to 9/20/21. Seconded by C. Johnson. All in favor.

6. New Business

- a. College Report: College of Arts and Sciences (CAS)– Dean Winn
 - i. CAS is made up of the 18 following departments: Art and Design; Biology; Chemistry; Communication and Performance Studies (CAMS); Psychological Science; Earth, Environmental and Geographical Sciences (EEGS); Economics; English; History; Languages, Literature and International Studies (LLIS); Math and Computer Science; Music; Philosophy; Physics; Political Science; Sociology and Anthropology and Theatre and Dance – College makes up close to 43% of the entire NMU campus community.
 - ii. Enrollment Trends and Student Credit Hours by department (including double majors) *Figures based on 10th day SCH and enrollment numbers (includes graduate students) for fall.
 - 1. Art and Design: Majors down by 4.6%; SCH up b 1.85% (Social Media Design the best growing major)
 - 2. Biology: Majors up by 1.8% (all time high); SCH up by 1.1%
 - 3. Chemistry: Majors down by 11.4% (first time in three years); SCH down by 3.2% (biggest drop in bio-chemistry – reason unknown)
 - 4. Communication and Media Studies (CAMS): Majors up by 4.2%; SCH down by 15.7%. Multimedia Production largest growing major.
 - 5. Psychological Science: Majors up by 6.4%; SCH up by 5.7% (have largest enrollment class on campus; also, largest freshman class in College other than in Biology)
 - 6. Earth, Environmental and Geographical Sciences (EEGS): Majors down by 1.9%; SCH up by 5.5%
- C. Johnson asked if GIS major could be offered as a certificate to try and increase enrollment; L. Warren suggested pairing it with other majors to make it more marketable.

7. Economics: Majors down by 2.6% (equates to one student because they are such a small department); SCH up by 2.8%
8. English: Majors down by 1.2%; SCH down by 6% (mostly made up of EN 111 and EN 211 so with enrollment down this makes sense); MFA holding steady, but MA has really dropped
 - W. Farkas commented that her and others have a big interest in teaching online especially in the literacy area
9. History: Majors up by 11.4%; SCH down by 14.8%
10. Languages, Literature and International Studies (LLIS): Majors up by 5.1%; SCH down by 24.3% (some majors just have very small enrollments so SCH isn't as high); Based on 2nd majors they are more heavily impacted. Undergrad certificates (16 credits) in a foreign language.
11. Math and Computer Science: Majors down by 1%; SCH down by 10.1% (again a reflection of drop in enrollment-lower-level classes)
12. Music: Majors up by 28.9%; SCH down by 2.2%
13. Philosophy: Majors up by 33.3%; SCH up by 13.2%
14. Physics: Majors down by 16.7%; SCH down by 4.1%
15. Political Science: Majors up by 6.8%; SCH down by 8.9%
 - L. Warren asked if we still have the agreement with MSU for our pre-law students to go on to MSU's law school? Yes per R. Winn
16. Sociology and Anthropology: Majors up by 10.6%; SCH up by 15.2% (mostly driven by FROST)
 - C. Johnson – where do undergraduate ICP's get added in?
17. Theatre and Dance: Majors up by 4.3%; SCH up by 34.5%
18. Honors program increased by 17% in new freshmen since 2019
- iii. New Programs Accepted (with enrollment benchmarks)
 1. Math and Computer Science – F19 started Master of Science in Mathematics (F21 proposed 10 and got 8 students); F21 started Master of Science in Computer Science (F21 proposed 6 and got 2 students enrolled – had to run as directed studies; can't continue to do that)
 2. Theatre and Dance – three new majors (Dance, Musical Theatre and Technology and Design)
- iv. Anticipated Retirements/Staffing Requests/ERIP Results and Replacement Exigencies by Department:
 1. Art and Design: 1 Buyout – filled with adjunct
 2. Biology: Staffing – Renewed 1-year term (Academic - Lab Coordinator); 1 Buyout – tenure-track search is ongoing to replace the department head; tenure-track position approved to replace recently deceased professor
 3. Chemistry: Tenure-track search authorized; 2 Buyout term positions; Did hire a full-time laboratory equipment technician from Brazil.
 - L. Warren asked about the understaffed nature of the department and the lack of lab space. Per R. Winn-either need

to expand the science complex or need to double and triple up.
 C. Johnson – asked if doing more evening or Saturday labs would help? Some departments do Saturday labs others do not.
 10-1 is too many students per lab coordinator. R. Winn – what's the industry standard? He's pushing for 15-1. J. Cantrill – What about our peers? Our students still get more time on equipment than normal undergraduates.

4. Communication and Media Studies (CAMS): Approved extension on 1-year term position for two more years; one-year extension requested for one 1-year term position also approved for extension.
 Per J. Cantrill we have 2 tenure profs in Multimedia areas (D. Brady – backfill for him because he's AAUP President). C. Johnson asked how many classes in CAMS are GenEd = 5; She said she had to Increase class sizes to increase SCH's in her area.
5. Psychological Science: 1 buyout of term position; Global campus is expiring a 3-year term; approved for 3-year term in Social Psychology
6. Earth, Environmental and Geographical Sciences (EEGS): 1 Buyout – covered with contingents (earth science related position right now; J. Thompson mentioned it would be good to have a Geologist type position-per R. Winn should look for a replacement that can teach more than just earth science or add a faculty line); May 21 Limited appointment tenure-track authorized
7. Economics: 1 Buyout – covered with adjuncts
8. English: Tenure-track authorized in Secondary Education; 1 Buyout – covered by contingents; Limited appointment (negotiating with Academic Affairs on how to fill – could eliminate the print journalism if not filled – 8/2022)
9. History: Tenure-track authorized in Asian History
10. Languages, Literature and International Studies (LLIS): No requests
11. Math and Computer Science: 1 Buyout – no replacement; Renewal request or a 3-year term Instructors
12. Music: 2 Buyouts – 1 year term (piano); 1 year term (voice) covered with a contingent
 J. Cantrill asked why the increase in Music Secondary Ed. (K-12)?
 Per J. Lubig-increase is related to a lot of non-traditional students coming back due to shift in culture. Music major eds are being paid well and they are very versatile.
13. Philosophy: No requests
14. Physics: No requests (5 tenure track faculty make up the department)
15. Political Science: 1 Buyout – covered by adjunct/overload; tenure-track search authorized (8/2023) for limited appointment; another tenure-track authorized but for now extended a one-year term position until that search takes place

- 16. Sociology and Anthropology: 1 Buyout – covered by overloads; Forensic Anthropology – 3-year term (pending approval)
- 17. Theatre and Dance: 1 Buyout – covered by adjuncts; Hired technical staff director (AP – F21); requesting to share a line with Music in Musical Theatre
- v. Upcoming Curriculum Revisions with Resource Implications –
 - 1. Political Science – Plan to suspend paralegal program
 - 2. Theatre and Dance (3 new majors)
 - Dance
 - Musical Theatre
 - Technology and Design
- b. Review the Math/CS CUP proposals at our November 12, 2021 meeting; Ask JD to join us during the first hour to discuss.

7. Good of the Order

- a. L. Warren commented that she did meet with Dale Kapla and he agreed to increase their budget by \$50,000 so that they could keep the Sage database. Regarding their request for staffing, they received no response.

8. Agenda for Next Meeting

- a. First hour – review Math/CS CUP proposals (refer to them out on share drive)
- b. Discuss ADR guidelines
- c. Move the college reports* for Graduate College (L. Eckert) and College of Health Sciences and Professional Studies (J. Lubig) to meeting on January 24, 2022.

Adjourned at 4:52 PM

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