Dear Student,

Congratulations on your application to the next phase of the Teacher Education Program at Northern Michigan University. We are excited to see you build upon what you have learned in the Foundations Phase of the program.

Please understand that the application you are completing will be reviewed by staff and faculty in your program. The audience for this document expects you will treat this application as a professional document as you are applying to advance into the Methods Phase of the program.

This document is a means for you to communicate your learning, goals, and areas for improvement in a professional and organized manner. It also affords you the opportunity to demonstrate your clarity of writing and grammar, all important skills to master for a professional educator.

Upon completion of your application we encourage you to do the following:
- Have the application reviewed by a peer or by a member of the NMU Writing Center
- Give a copy to the faculty member you wish to have a recommendation from so they may review the document prior to assigning their support
- Turn the original document into the School of Education office to Terri Lorens

Please remember that you must be accepted to the methods phase of the program prior to registering for any of the methods courses in the program.

We look forward to reading your application and to continue to help you achieve your goal to become a professional educator.

Sincerely,

The Northern Michigan University Teacher Education Faculty and Staff

Please note: We may have more student teachers than opportunities for local-area student teaching placements. Therefore, student teaching placements in Marquette County cannot be guaranteed.
APPLICATION TO THE METHODS PHASE
TEACHER EDUCATION CURRICULA
School of Education

All students who wish to take methods courses must first be approved. Applications must be submitted to the Teacher Education Student Services Office before registering for methods level courses. Teacher Education Standards should be consulted for specific entrance requirements.

NAME ___________________________________________________________
LAST  FIRST  MIDDLE  BIRTH NAME

LOCAL ADDRESS ___________________________________________________
PHONE __________________________ E-MAIL ________________________

ADVISOR _________________________________________________

CURRICULUM  ☐ Secondary Education  ☐ Elementary Education

Major 1 __________________________________________________________
Major 2 __________________________________________________________
Minor 1 __________________________________________________________
Minor 2 __________________________________________________________

Name of faculty member whom you have asked for a recommendation ____________________________________________________________
(This application will not be processed until we have received the faculty recommendation. Please be sure that the recommendation is sent to us.)

Admission to the methods phase of Teacher Education requires the following. Please check all requirements that you have met.

☐ 1. Cumulative GPA of 2.7
☐ 2. GPA of 2.7 in all other required categories (e.g. major, minor(s), planned program and required cognates combined, and three pre-methods education courses with no grade below a C.)
☐ 3. An application submitted in complete form, including faculty recommendation
☐ 4. Declared a major and minor
☐ 5. Completion of EN 111 and EN 211, MA 150 and MA 151 (elementary only) with a grade of “C” or higher in each course where required in the curriculum.

☐ I have passed the MTTC Professional Readiness Exam and my scores were (pass or fail):
   Reading _____  Math _____  Writing _____
☐ I have taken the MTTC Professional Readiness Exam, but I have not yet received scores.
☐ I have not taken the MTTC Professional Readiness Exam, but I have registered for the next test (__________) Please include proof of registration. (Applications will NOT be processed without it.) date
☐ I know that I cannot begin methods without passage of the MTTC Professional Readiness Exam.

I certify that the above requirements have been met. (If a deficiency exists, explain how it will be corrected.)

________________________________________  _______________________
Signature Date

*******************************************************************************************
FOR OFFICE USE ONLY:
☐ Approval  ☐ Conditional Approval  ☐ Date MTTC passed ________________

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
AUTHORIZATION TO RELEASE INFORMATION AND CONSENT FORM

Please print the following:

NAME: _______________________________ SEX _____ NMU IN ________________
ADDRESS: __________________________________________ DATE OF BIRTH: __________

Teacher Selection and Retention Standards at Northern Michigan University require students to maintain minimum degrees of acceptable social behavior (see NMU Bulletin). In addition, the Administrative Rules Governing the Certification of Michigan Teachers “…allows for a certificate to be denied for fraud, material misrepresentation, or concealment in the application for a certificate….or conviction as an adult of an act of criminal conduct contributing to the delinquency of a child or a felony involving moral turpitude.”

DEFINITION OF MORAL TURPITUDE:

Moral turpitude as a ground for academic dismissal from the Teacher Education means any intentional act prohibited by statute which has the effect of contributing to the delinquency of a minor, which constitutes child abuse or which otherwise involves a minor, which constitutes or involves a form of sexual conduct described or defined by statute, which involves trafficking drugs or controlled substances, which involves pornographic materials, which involves wrongful entry, larceny, embezzlement, or receiving stolen property, which involves perjury, bribery, graft, forgery, counterfeiting, or smuggling, or which involves fraud, deceit or intentional dishonesty for purposes of personal gain.

To ensure that the standards and requirements referred to above are adhered to, you are requested to provide the following information.

Have you ever received disciplinary action greater than warning probation through the University judicial system or been convicted of a felony or misdemeanor offense (excluding misdemeanor traffic offenses), including specifically, but not by way of limitation, any act of moral turpitude as defined in the Teacher Selection and Retention Standards as defined above? Are you currently being prosecuted or charged for alleged violation(s) of any regulations or laws? Please check the blank which applies and sign the following page whether your answer is yes or no.

_____ No  _____ Yes  If yes, name the infraction:

Agency which is initiating or initiated the action: __________________________________________

Action taken or penalty given: _________________________________________________________

Name and Address of the Court in which case was adjudicated: _________________________________________________

Conviction Date: __________________________ Case Number: _____________________________

Name of Probation Officer: __________________________ Phone Number: ( ) ______________
Explain your involvement in the incident(s) below attaching additional pages if necessary. If you have not already submitted a copy of the Court’s decision, please attach. Your application will not be processed without this documentation.

I hereby authorize the release of all records and information pertaining to any and all convictions for criminal offenses, ordinance violations or penalties for violation of University Regulations on file in the Office of the Dean of Students of the University, at the Michigan State Police Central Records Division, the Public Safety Department of the University, or any other criminal justice agency concerning myself, and I hereby consent to the use and communication among faculty and administration of the Teacher Education Program of records, information and evaluation material pertaining to any or all of the Teacher Selection and Retention Standards established by the Teacher Education Unit. I understand the falsification of my response to this document may lead to the denial of admission to, or dismissal from, the Teacher Education Program at Northern Michigan University. In addition, I understand that I am responsible for notifying the Director, Teacher Education Student Services, of any convictions between now and the completion of my program.

________________________
Signature

________________________
Date

Revised 9/7/2006; 9/09/07; 10/03/07
ADDITIONAL BIOGRAPHICAL INFORMATION

Name: __________________________________________

Ethnic Data (optional)  □ Black  □ Hispanic
□ American Indian or Alaskan Native  □ Non-Resident Alien
□ Asian or Pacific Islander  □ White (Non-Hispanic)

Please complete this form in your own handwriting. Do not type the final copy. (Supports ELSMT B1b – Demonstrates effective writing skills, B1c – Uses appropriate and grammatically correct language, and B1d – Has congruent nonverbal communication from the Pre-Methods Phase of the Teacher Education Program).

1. Briefly describe a significant employment or volunteer experience you have had during the past five years you believe will contribute to the “intellectual, moral, and professional virtues expected of a professional educator” (ELSMT D1c from Pre-Methods Phase).

2. Briefly describe your skills, interests, or strengths you believe will contribute to your success as a professional educator (ELSMT D2b – Values learning, students, teaching, and schooling).

3. Briefly describe a significant learning experience you have had thus far in your pre-methods courses and how that has influenced your decision to continue in the professional teacher education program (ELSMT D4b – Understands responsibilities associated with being a professional educator).
4. As a professional educator, what contributions do you believe you will make to the teaching profession
(*ELSMT D2d – Identifies with professional educators*)?

5. Describe any weaknesses you believe you have as a prospective teacher and indicate how you plan to
overcome them. Avoid comment on subject matter content that will be included in required courses
(*ELSMT D1c – Models a commitment to intellectual, moral, and professional virtues*).
Faculty Recommendation

Student: Complete the first part of this sheet (please type or print). Ask a faculty member to complete the second part of this sheet and return it with your completed packet to the Teacher Education Student Services Office, 179 Whitman. Your recommendation will be reviewed by Teacher Education staff and faculty prior to your full acceptance, conditional acceptance, or denial to the methods phase of the program.

Statement concerning____________________________________________________
First                               Middle                          Last
 NMU IN
Proposed curriculum_________________________________________ Major/Minor____________________________
Name of faculty providing the recommendation_____________________________________________

As a reference for the above student, the NMU School of Education would appreciate a statement from you about the applicant after review of their materials attached to this form.

1. How long have you known the applicant? ____________________________________________
   a. In what capacity? _________________________________________________________
2. You have been asked by the student named above to support his/her application to the methods
   level of the Teacher Education Program at Northern Michigan University.
3. Using the list below, please comment on strengths this student has which will serve as an asset in
   becoming a professional educator.

Please check the appropriate box in response to the following statement.

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<tr>
<th>Demonstrates</th>
<th>Does Not Demonstrate</th>
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<tr>
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<td>Values learning, students, teaching, and schooling</td>
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<td>Understands responsibilities associated with being a professional educator</td>
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<td>Identifies with professional educators</td>
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<tr>
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<td>Models a commitment to intellectual, moral, and professional virtues</td>
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</tbody>
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Please make any additional comments here:

Signature_________________________________________ Position_________________________________________
Address_________________________________________ Date_________________________________________

Return to Terri Lorens, 179 Whitman Hall, 227-2140