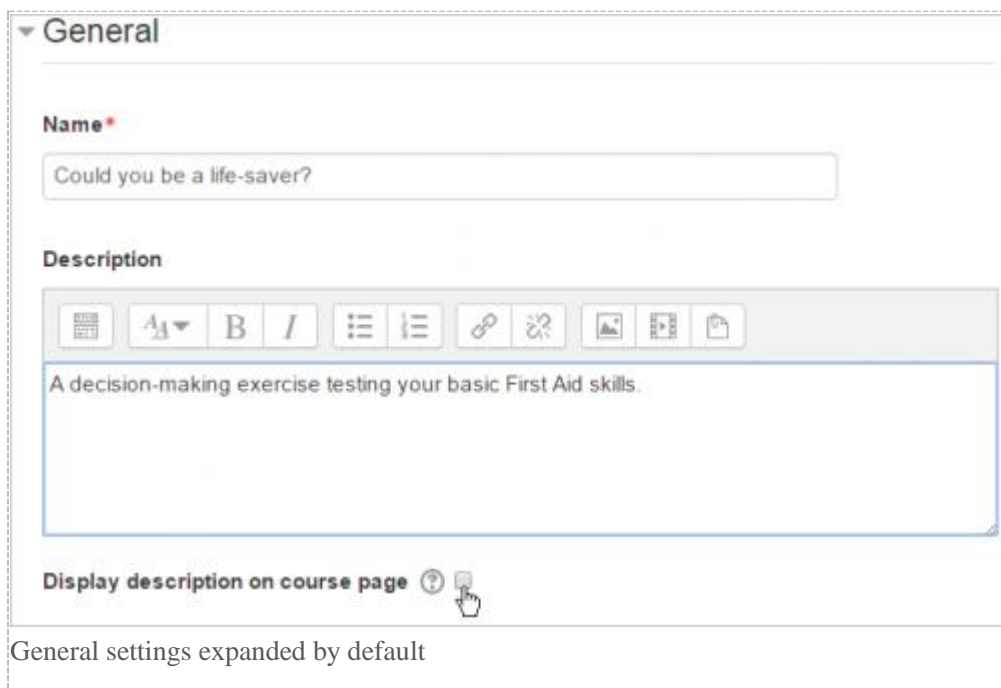


# Lesson administration settings

This page explains the settings involved when first creating a lesson. To add a lesson to your Moodle course page:

- With the editing turned on, in the section you wish to add your lesson, click the "Add an activity or resource" link (or, if not present, the "Add an activity" drop down menu) and choose *Lesson*. All settings may be expanded by clicking the "Expand all" link top right.

## General



The screenshot shows the 'General' settings section for a Moodle lesson. It includes a 'Name' field with the text 'Could you be a life-saver?', a 'Description' field with the text 'A decision-making exercise testing your basic First Aid skills.', and a 'Display description on course page' checkbox which is checked. The description field has a rich text editor toolbar above it with icons for text alignment, bold, italic, list, link, unlink, image, table, and insert.

General settings expanded by default

## Name

Whatever you type here will form the link learners click on to view the lesson so it is helpful to give it a name that suggests its purpose.

## Description

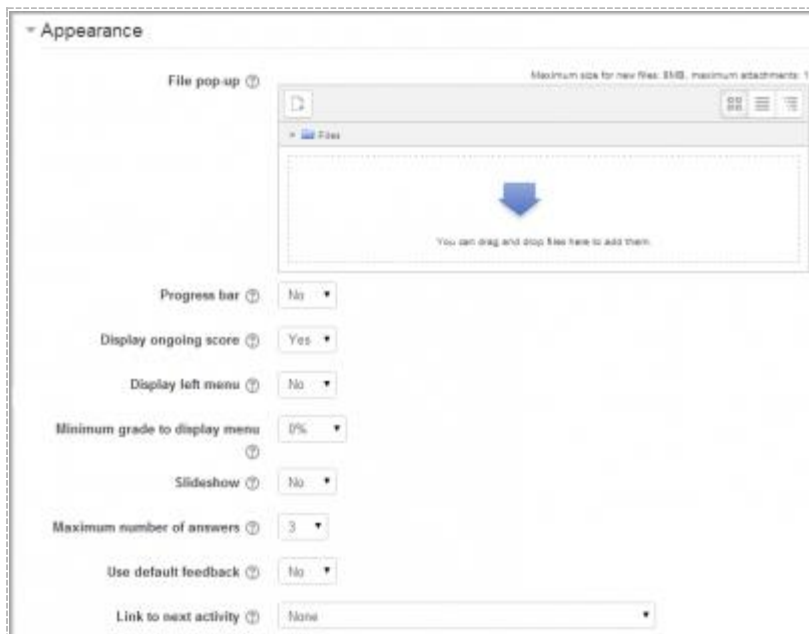
Add a description of your lesson here.

## Display description on the course page

If this box is ticked, the description will appear on the course page just below the name of the lesson.

## Appearance

(These settings are collapsed by default)



Appearance settings expanded

## File pop

If you want to include a link to a file on the lesson page for students to refer to, upload it here.

## Progress bar

Choose this to show a bar at the bottom of the page showing how far into the lesson the student has got.

- For lessons containing **only** *Content pages*, once a lesson has been taken to the end, if that same lesson is re-taken, the progress bar will not be "reset", i.e. it will show a 100% progress from page 1!
- For lessons containing *Question pages* and set to "Re-take" **Yes**, the progress bar is always "reset" at 0% upon re-take.
- Note that the Lesson Progress bar only works correctly for lessons with a "straightforward" navigation, such as page 1 -> page 2 -> page n -> end of lesson. It is not guaranteed to work with pages "jumping all over the place".

## Display ongoing score

Choose this to let students see their score as they work through the lesson.

## Display left menu

Choose this if you want to show a list of the pages in the Lesson so a student can see what is coming up.

## Minimum grade to display menu

Choose this if you want the student to go through the lesson once and get a grade before they can (on review) see and navigate through all the different pages.

## Slideshow

Slideshow height, width and background colour are set for the whole site by an administrator in *Settings > Site administration > Plugins > Activity modules > Lesson*.

## Maximum Number of Answers

Here you can set the default number of answer boxes available when you add your question or content pages. For instance, if you are only going to use True/False, you would only need 2. You can change this at any time so it's not crucial.

## Use default feedback

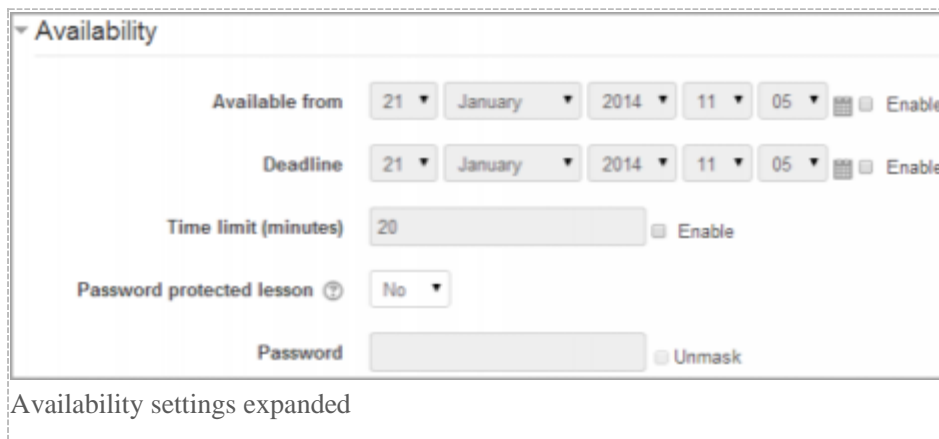
Choose this if you want to show a set phrase regardless of their answer. If you have set your own default feedback such as "well done; correct" or "never mind; better luck next time" etc it will appear. If you have not, then Moodle's default feedback will appear.

## Link to next activity

Choose this to give students a link to another activity when they reach the end of the lesson. (*Note: this can also be achieved using [Conditional activities](#)*)

## Availability

(These settings are collapsed by default)



The screenshot shows the 'Availability' settings form in Moodle. It includes the following fields and options:

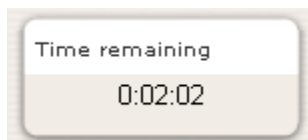
- Available from:** 21 January 2014 11:05. Includes a calendar icon and an 'Enable' checkbox.
- Deadline:** 21 January 2014 11:05. Includes a calendar icon and an 'Enable' checkbox.
- Time limit (minutes):** 20. Includes an 'Enable' checkbox.
- Password protected lesson:** No.
- Password:** (empty field) with an 'Unmask' checkbox.

Availability settings expanded

## Available from/Deadline

Here you can set a start and end date and time for your Lesson.

## Time limit



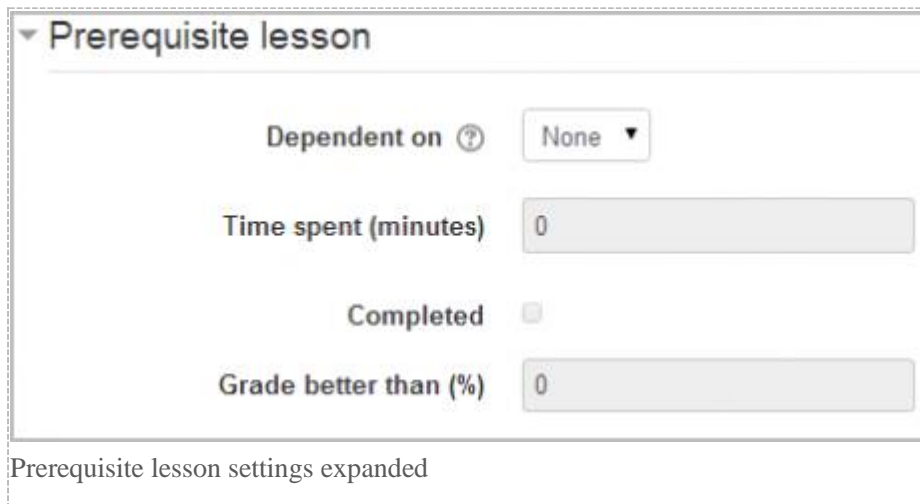
This allows you to set a time limit on the lesson. Students will see a countdown counter as they work. The timer does not stop them doing the lesson when the time is up, but correct answers are no longer scored.

## Password protected lesson

- Change to "Yes" and enter the password if you want students only to access it when they know the password.

## Prerequisite lesson

(These settings are collapsed by default)



The screenshot shows a settings panel titled "Prerequisite lesson" with a dropdown arrow on the left. It contains four settings:

- Dependent on**: A dropdown menu with a question mark icon and the text "None" and a downward arrow.
- Time spent (minutes)**: A text input field containing the number "0".
- Completed**: A checkbox that is currently unchecked.
- Grade better than (%)**: A text input field containing the number "0".

Below the settings panel, the text "Prerequisite lesson settings expanded" is displayed.

### Dependent on

This allows access to the lesson to be dependent on students' performance in another lesson in the same course. (*Note: this can also be achieved with **Conditional activities***)

### Time spent

Decide here how long you want the student to have spent in the chosen previous lesson

### Completed

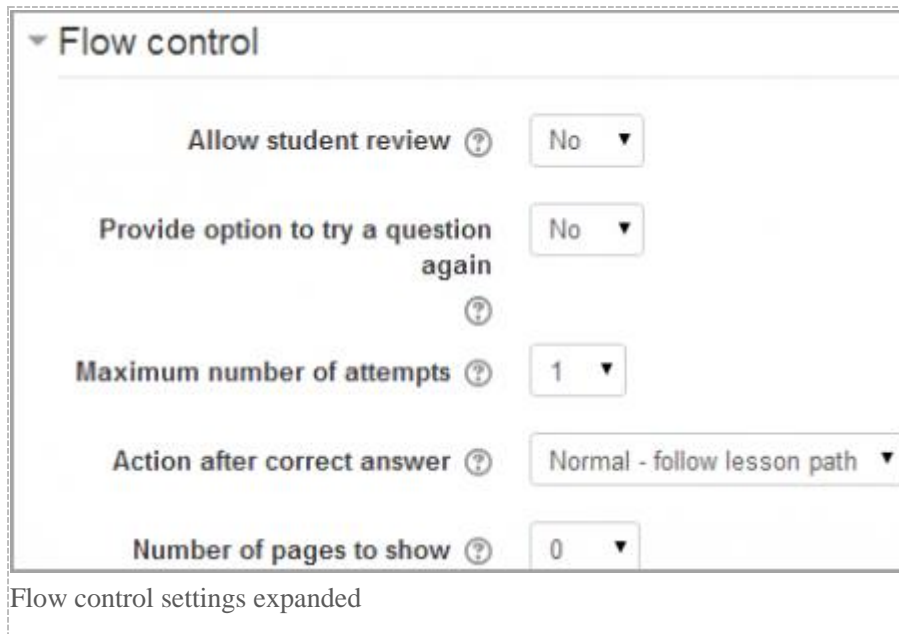
Check this box if you want the student to have completed a previous lesson (according to **Activity completion** settings)

## Grade better than

Enter the grade from the previous lesson which you want the student to have exceeded before they can attempt the current lesson.

## Flow control

(These settings are collapsed by default)



Flow control settings expanded

## Allow Student Review

This puts a "Review Lesson" button on the last screen of the lesson to encourage the students to navigate through the lesson again from the start.

Note that the students will not be able to *change* their answers, only *view* them.

## Provide option to try a question again

- This displays a button after an incorrectly answered question so that the student can try again (but not get credit for it)

*TIP:* Leave this off if you are using essay questions.

## Maximum Number of Attempts

- Decide here how many times you want students to be able to attempt each question. When they reach the maximum, they will be taken automatically to the next page.

*Note:* this setting works in combination with the above setting, or independently.

- When 'provide an option to try again' is set to No, students will be able to retake the question as many times as it is set here, with a score penalty.
- When 'provide an option to try again' is set to Yes, then students will be able to retake the question as many times as it set here without a score penalty. In this case an extra dialogue appears.

Consequently, when the relevant jump 'this page' is used in wrong answer while the 'provide an option to try again' is set to No and 'maximum number of attempts' is set to 1, a student that will answer wrongly will be moved into the next page, since he/she has the change to try the question just once.

*Tip:* Ensure you check lesson using a real student account, as the teacher preview or the 'switch role to student' may not give you the exact picture.

## Action after a Correct Answer

Choose here where you want a student to be sent to if they get a question right. See [Using Lesson](#) for more details on this setting. The options are:

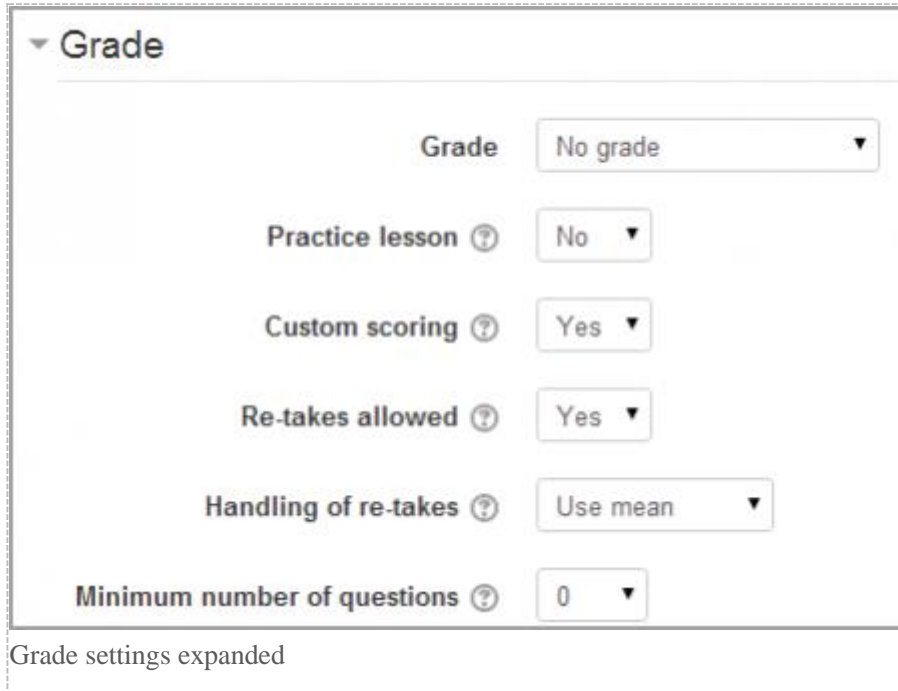
- - the next part of the Lesson (default setting)
  - a random, unexpected page
  - a random page which they have not yet answered.

## Number of pages to show

You only need this if you have set "Action after a correct answer" to show an unseen or unanswered page. Otherwise, all pages will be seen

## Grade

(These settings are collapsed by default.)



Grade settings expanded

Set a grade and grade category here.

## Practice lesson

Use this if you don't need the lesson to be scored/graded but just need students to work through some pages. Set this to Yes to have the same ungraded type Lesson in earlier versions of Moodle.

## Custom Scoring

Use this to give a particular number score (negative or positive) to each answer

## Re-takes allowed

Choose this if you want your students to be able to do the lesson more than once.

Note that this setting only applies to lessons containing *Question pages*. Lessons consisting **only** of *Content pages* can be re-taken even if 'Re-takes allowed' is set to *No*.



## Handling of re-take

If you allow your students to re-take the lesson, then decide here if the grade for all lesson attempts is the mean or the maximum.

Note that the Question Analysis always uses the answers from the first tries of the lesson. Re-takes by students are ignored.

## Minimum Number of Questions

Set here the minimum number of questions that will be used to calculate a student's score. Students will be told how many they have answered and how many more they need to answer.

- If you are using Content pages, then set this to 0.
- If you use this setting, then add some explanatory text at the start of the lesson so the student knows how many questions they must answer as a minimum. (They may answer more.)

## Common module settings

(These settings are collapsed by default.)

## Restrict access/Activity completion

(These settings are collapsed by default)