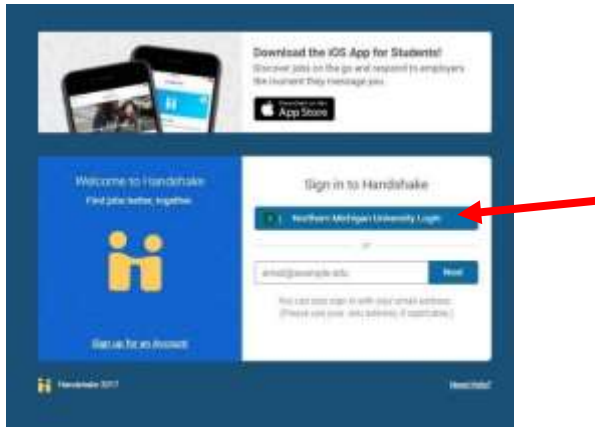


HANDSHAKE FIRST-TIME LOGIN INSTRUCTIONS

Step 1

Once you log into Handshake either through <https://nmu.joinhandshake.com> or through the Handshake link in MyNMU, this screen will appear. Click on 'Northern Michigan University Login'.



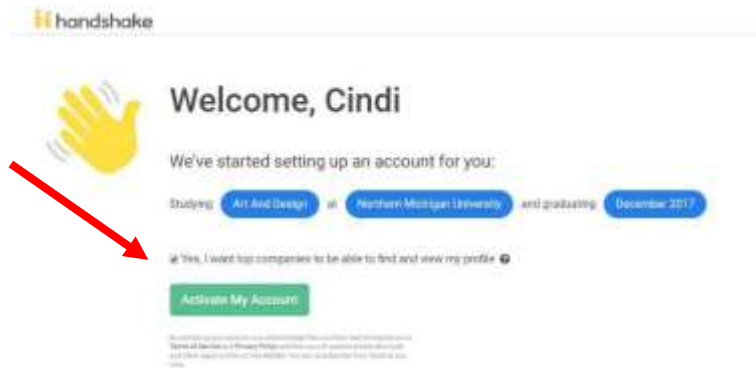
Step 2

Enter your NMU username and password if it isn't already entered and then click the 'Login' button.



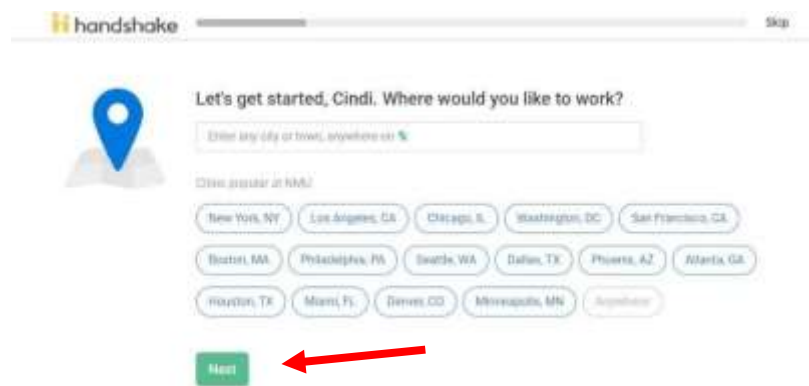
Step 3

The next screen will be the Handshake welcome. It will indicate your major, university and your anticipated graduation date which has been populated via our student record system. Check the little box if you would like companies to be able to view your profile; if not, uncheck this box. Then click on 'Activate My Account'.



Step 4

At this point, you will be asked a series of questions related to your job goals and searches. This information will be added to your profile. You are not required to answer them now. You may update these questions in your profile later. After each question (whether you've answered it or not), click on the 'Next' button.



Step 5

At the end of the series of profile questions, make sure to click on the 'Launch' button. This will bring you to your profile. From here, you will be able to search for jobs and upcoming career events plus much more!

