

AISAC Draft MINUTES

RE: Academic Information Services Advisory Committee ([AISAC](#)) Meeting

DATE: November 11, 2011

MEMBER ATTENDANCE:

PRESENT: Matthew Frank, Molly Freier, Marsha Lucas, Kenneth Mullins, Judith Puncochar, Neil Russell, Bao Truong, Darlene Walsh (ex officio)

ABSENT: Nancy Maas, Maya Sen (both excused)

GUESTS: Felecia Flack, Tony Bertucci

QUORUM: Yes (7 of 9)

CALL TO ORDER: 2:02 P.M.

ADJOURNED: 3:02 P.M.

- I. Call to Order
 - a. Welcome new member, Matthew Frank (English)
 - b. Introductions
- II. Approval of Agenda
 - a. **MOTION** to approve agenda: Molly; seconded, Matt; **Motion Carried**
- III. Approval of Minutes of September 9, 2011
 - a. Posted on ShareDrive
 - b. Postponed until the next AISAC meeting
- IV. Approval of Minutes of October 21, 2011
 - a. Posted on ShareDrive
 - b. Postponed until the next AISAC meeting
- V. Report from the Chair
 - a. None at this time
- VI. New Business
 - a. Student Signals Proposal presentation by Felecia Flack and Tony Bertucci
 1. AISAC members discussed queried student motivation, grading concerns, feedback to advisor, EduCat gradebook concerns, and possible faculty concerns about the impact of signals on students.
 2. EduCat's new gradebook eventually will interface directly with Banner, so faculty will not have to input grade data twice.
 - b. Tour Archives on December 2, 2011, at AISAC's next meeting
 - c. Douglas Black will present on library usage by request of AISAC

- d. Discussion of laptop software accessibility to faculty and students postponed until Maya returns
- VII. Old Business
- a. None
- VIII. Informational Items discussed
- a. <https://share.nmu.edu/moodle/>
 - b. Next AISAC meeting is at the Archives (located by the CITE) on December 2, 2011.
 - c. Library materials on Zero Check List (10 years plus) undergo decisions to retain or dispose of unused library materials
 - d. Molly will report on students' use of space in library facilities and student traffic through the library. Bathrooms are outside of the traffic counter and inflate traffic counter data. Occasional head counts supplement traffic counter data.
 - e. Darlene recommended a tour NMU's new interactive classroom.
- IX. Good of the Order
- X. Adjourn, Neil; carried by consensus 3:02 P.M.