Graduate Programs Committee

**Minutes of September 21, 2017**

LRC 311

 3:00 - 5:00 PM

Present: C. Hart, M. Romero, R. Jensen, F. McCormick, L. Eckert, R. Prather, M. Strahan, C. Wozniak, K. Teeter

Absent: None

Guest: Matt Jennings, Clinical Laboratory Sciences

1. Approval of Agenda – Wozniak/Strahan - **Approved**
2. Approval of Minutes – April 13, 2017 – Strahan/Prather – **Approved with edit**
3. Interim Assistant Provost’s for Graduate Education and Research Report – L. Eckert reported there will be a retreat on September 29th for invited faculty to brainstorm about a rural, interdisciplinary PhD program. The program core will be Leadership in Education (that builds off the Education Specialist) with potential interdisciplinary specialization. The retreat will take place at Bay Cliff Health camp in Big Bay. L. Eckert also reported that GPC will be receiving new program proposals within the next year or two for additional PhD programs. L Eckert raised a question about whether graduate advisors should have graduate faculty status. A discussion ensued. This topic will be discussed at the next Executive Senate meeting. Lisa will provide more information to the GPC after that meeting.
4. Chair’s Report – F. McCormick welcomed all new and returning GPC members and shared information from the GPC manual and website. Frankie provided several announcements: (1) GPC has been charged this year to examine our mission, membership, and operating procedures. Specifically, the GPC should discuss whether the charge of the committee remains relevant and if membership numbers are meaningful for the tasks at hand. The outcome of the discussion(s) will be included in GPC’s year-end-report. (2) Frankie will send out a notice to all departments of an October 13th deadline for new course and program proposals. New course and program proposals must be received by the deadline if changes are to be implemented beginning fall semester of the following year. (3) GPC will continue working this year on streamlining our forms with those of CUP. (4) When submitting new program proposals, all departments should be notified prior to submission to GPC because of the potential for conflicts of interest. Documentation of the notification will be uploaded to the (public) Share site.
5. Graduate Student Association Report – No report. No student was present at the meeting. L. Eckert reported there are four or five students interested in serving as GSA President.
6. GPC Sub-Committee Business
	1. Course and Programs (Members 2017 – 2018; M. Strahan, M. Jennings, C. Hart)
7. Application for graduate level credit – BI 417 – Strahan/Jensen – **Approved** – GPC reviewed an application for graduate level credit for BI 417 Comparative Vertebrate Neuroanatomy. BI 417 is an existing course that serves as an upper division elective for Biology Majors and is a required course for the interdisciplinary Neuroscience major. If approved for graduate credit, the course will serve as a 400-level elective to meet the credit requirements for graduate students.
	1. Faculty (Members 2017 - 2018: F. McCormick, M. Romero, R. Prather)
		1. Graduate Faculty Applications – Romero/Prather– **Approved** – GPC reviewed 22 applications for graduate faculty status. Of those, 19 applications were approved and three applications were incomplete.

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| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Andronis | Paul | Psy. Sci. | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Archer | Brandy | ELPS | 1 | 3 | 8/1/2017 | 8/1/2020 |
| Batchelor | Trent | Business | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Brady | Dwight | CAPS | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Bammert | Cathy | CLS | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Cogley | Zac | Philosophy | 2 | 3 | 8/1/2017 | 8/1/2020 |
| Eckert | Lisa | English | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Freier | Mary(Molly) | AIS | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Hamilton | Amy | English | 3 | 5 | 8/1/2016 | 8/1/2021 |
| Holder | Kenneth | ELPS | 3 | 5 | 8/1/2017 | 8/1/2022 |
| McDowell | Kevin | Psy. Sci. | 1 | 1 | 8/1/2016 | 8/1/2017 |
| Monske | Elizabeth | English | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Regis | Robert | EEGS | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Shayter | Ashley | Psy. Sci.  | 1 | 1 | 8/1/2017 | 8/1/2018 |
| Stunkard | Mary | CLS | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Vroman | Margaret | Business | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Warren | Leslie | ELPS | 2 | 2 | 8/1/2017 | 8/1/2019 |
| Whitaker | Harry | Psy. Sci. | 3 | 5 | 8/1/2017 | 8/1/2022 |
| Ziat | Mounia | Psy. Sci. | 3 | 5 | 8/1/2017 | 8/1/2022 |

1. Suggested changes to the Graduate Faculty status (GFS) application form – GPC members reviewed a revised GFS application form. The revisions reflect changes suggested by GPC members at prior meetings. The committee provided a few more suggestions for revisions. R. Prather and M. Romero will make further revisions and GPC will review the updated form at the October meeting.
2. Policy (Members 2017 – 2018: R. Jensen, C. Wozniak, K. Teeter)
3. Selection of 2017 – 2018 Subcommittee Members:
	* Faculty F. McCormick, M. Romero, R. Prather
	* Policy: R. Jensen, C. Wozniak, K. Teeter
	* Course & Programs: M. Strahan, M. Jennings, C. Hart

Adjourned 5:02 pm – Strahan/Wozniak

Respectfully submitted by

Melissa Romero, GPC Secretary