Graduate Programs Committee

**Minutes of November 14, 2019**

LRC 224

 3:00 - 5:00 PM

Present: M. Romero, F. McCormick, M. Strahan, K. Teeter, M. Jennings, M. Moore, M. Klett, K. Smith

Absent: L. Eckert, L. Larkin

Guests: Joshua Carlson and Adam Prus: Department of Psychology, Hadi Shafei and Andrew Poe: Mathematics and Computer Science, LaMart Hightower: Social Work Department

1. Approval of Agenda – Strahan/Smith- **Approved**
2. Approval of Minutes – October 10, 2019 - Strahan/Teeter– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research) – No report. Absent from meeting.
4. Graduate Student Representative Report (Bethany Beavers) – B. Beavers reported that the proposition to add ASNMU information to all course syllabi was not sent to the academic senate for consideration. Instead, ASNMU will use social media platforms to reach students, including Facebook, Instagram, and Snap Chat (take-over from NMU).
5. Chair’s Report (Frankie McCormick) – (1) Frankie reported that the 4+1 proposal from the College of Business has been delayed and will be reviewed at the December meeting. (2) The subcommittees have been busy reviewing a number of proposals and program revisions since the last meeting.
6. GPC Sub-Committee Business
	1. Faculty (Members 2019 - 2020: M. Klett, M. Strahan, M. Romero, M. Moore)

Graduate Faculty Applications – Strahan/Jennings **Approved** – GPC approved two applications for graduate faculty status.

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| --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Hayden | Todd | Biology | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Sitar | Shawn | Biology | 1 | 3 | 8/1/2019 | 8/1/2022 |

* 1. Curricular items (Members 2019-2020: entire GPC membership)
	2. Computer Science: MS Program - A proposal was reviewed for a Computer Science Master of Science Program and suggestions were provided for revisions to the proposal. F. McCormick will send a checklist and once the revisions have been made, GPC will e-vote on the proposal. Suggestions for revisions include:
		+ Provide a brief interpretation of the market analysis in the proposal.
		+ Item #9 - change the admission GPA requirement to 3.0 to match the requirements of the Graduate College. If students are to be admitted under conditional status, include that language in the proposal.
		+ Item #5b – identify three areas in the discipline in which students must demonstrate mastery.
		+ Add information in the CS 424 course change proposal about graduate student assessments.

Consider assigning letter grades (A-F) instead of S/U/R grades for the Research, Project, and Thesis courses.

Add library expenses to the budget.

Bulletin listing edits.

Delete CS 495 Special Topics course from the proposal. Can be co-listed with CS 595.

Ensure that project enrollment student numbers are congruent with student numbers on the budget spreadsheet.

Date change on the library support letter.

Provide a rationale explaining why a subscription to ACM Digital Library is not necessary.

CS 444 Parallel and Distributed Processing – identify graduate student expectations.

Provide email information obtained from Kim Rotundo in reference to CS 444 Parallel and Distributed Processing.

CS 424 Compilers: Theory and Practice – identify graduate student expectations.

Narrative changes in the bulletin description for CS 598 Research in Computer Science.

1. Psychology
	1. 400 level courses for graduate credit
		* PY 453 Affective Neuroscience – Strahan/Klett - **Approved** for graduate credit. This elective course is applicable to senior-level undergraduate students, graduate students who not taken it at the undergraduate level and graduate students planning to pursue doctorate-level work in clinical psychology. The course will be used for the Psychological Science M.S. program.
		* PY 457 Psychopharmacology - Strahan/Klett - **Approved** for graduate credit **pending** addition of a sentence in the course proposal differentiating between expectations for graduate and undergraduate students. This elective course will be used for the Psychological Science M.S. program and is applicable to senior-level undergraduate and graduate students who not taken it at the undergraduate level. Students in the MSW program will also be able to take this course as an elective.
	2. MS in Psychology, program revisions – A Master of Science in Psychology program revision proposal was reviewed. The curriculum was revised to better align with the program mission. The following suggestions were provided for proposal revisions:
		* Change course prefixes from PY to PSY to match course prefixes at the undergraduate level.
		* Consider assigning letter grades (A-F) instead of S/U/R grades for courses.
		* Check with Lisa Eckert to see if the use of S/U/R grades could raise concerns with the Higher Learning Commission.
		* PY 587 Advanced Seminar in Psychological Science – identify ways in which specific course content will be tracked for each student as they proceed through the curriculum to avoid taking the same course more than once.
		* PY 587 Advanced Seminar in Psychological Science – provide a rationale explaining why students will choose to take this course instead of undergraduate special topics courses.
		* Consider changing the name of PY 589 Research in Psychological Science to Research Development.

The revised proposal will be reviewed at the December meeting.

1. Social Work: MSW program revisions – Romero/Strahan – **Approved pending revisions.**
	1. A Master’s in Social Work program revision proposal was reviewed. The program is undergoing revisions to meet requirements of the Council on Social Work Education (CSWE) for accreditation. A GPC subcommittee reviewed the proposal, provided suggestions for revisions, and corresponded with Social Work faculty prior to the meeting. LaMart Hightower was present to answer questions in reference to whether SW 537 Pharmacology of Addiction is comparable to HL 485 Drug Use and Abuse. After a discussion, GPC determined that the two courses are not comparable. GPC recommends deleting the current listing for SW 611 and SW 612 from the proposed bulletin description. See GPC Academic Senate report for a complete listing of program revisions.
2. Policy Items (Members 2019 – 2020: F. McCormick, K. Smith, M. Jennings, L. Larkin)

400 Level Course Review – **Tabled**

Adjourned 5:43 pm – Strahan/Klett

Respectfully submitted by

Melissa Romero, GPC Secretary