Graduate Programs Committee

**Minutes of January 23, 2020**

LRC 224

3:00 - 5:00 PM

Present: M. Romero, F. McCormick, M. Strahan, M. Jennings, M. Moore, M. Klett, K. Smith, L. Eckert, L. Larkin

Absent: B. Beavers, K. Teeter

Guests: None

1. Approval of Agenda – Smith/Klett- **Approved**
2. Approval of Minutes – December 12, 2019 - Jennings/Klett– **Approved**
3. Dean’s Report (Lisa Eckert, Dean of Graduate Education and Research) – L. Eckert reported the following: (1) Lisa was approached by Carter Wilson to suspend the HESA program. If the program is suspended, GPC will receive notification this semester. Lisa met with Joe Lubig and Carter Wilson to discuss possibilities for the HESA program and came up with the idea for an interdisciplinary program that resides in the Graduate Education office. This would be the first time a program is offered by the Graduate Education office. Lisa is interested in receiving feedback from GPC faculty in respect to this issue. (2) Graduate Education received permission to post a new position – Director of Graduate Enrollment, Management, and Marketing. This person will be responsible for promoting programs, organizing graduate fairs, serving as a global campus liaison with marketing and admissions and helping move graduate education into the 21st century with some automated processes. The job posting will take place within the next two weeks. (3) Lisa went to Finlandia University to discuss the early assurance program with the Social Work Department. An articulation agreement was completed. Finlandia is open to any additional articulation agreements. (4) Lisa recently sent information about graduate application numbers to faculty. Last year at this time, 228 graduate applications had been received and this year so far, 209 applications have been received. Application deadlines are in February and March.
4. Chair’s Report (Frankie McCormick) – Frankie reported: (1) The Academic Senate passed the computer science proposal and the Master of Social Work program revisions. (2) The Business 4+1 program passed the first Senate reading. (3) The Psychology program revisions are forthcoming and will be sent to Senate. (4) Service letters for annual evaluations will be sent to GPC members this month if they are being evaluated this semester. Full professors will receive a letter in May. (5) Health and Human Performance is working on a master’s proposal and a letter of support was received from Dale Kapla in December. The proposal continues to undergo development and will be reviewed by GPC next year.
5. Graduate Student Representative Report (Bethany Beavers) – No report. Bethany will be unable to attend meetings this semester due to a scheduling conflict. Students who are members of the Graduate Student Association or ASNMU are eligible to attend GPC meetings. Up to two students may serve as student representatives on the committee.
6. GPC Business
   1. Faculty (Members 2019 - 2020: M. Klett, M. Strahan, M. Romero, M. Moore)

Graduate Faculty Applications – Strahan/Klett **Approved** – GPC approved seven applications for graduate faculty status.

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| **Last Name** | **First Name** | **Department** | **Level** | **Term** | **Begins** | **Expires** |
| Isaacson | Heather | Speech Language, & Hearing Sciences (SLHS) | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Khaledi | Maryam | SLHS | 3 |  | 8/1/2019 |  |
| Koski | Renee | Nursing | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Manlick | Christopher | Psy.Sci. | 1 | 3 | 8/1/2019 | 8/1/2022 |
| McCommons | James | English | 1 | 3 | 8/1/2019 | 8/1/2022 |
| Nelson | Lori | SLHS | 3 |  | 8/1/2019 |  |
| Wilson | Alexander | Chemistry | 3 |  | 8/1/2019 |  |

* 1. Curricular items (Members 2019-2020: entire GPC membership)

1. PhD Proposals
   1. SELPS and Graduate Education – PhD in Rural Leadership (ROAR) – L. Eckert answered questions about the proposal and provided a template that can be used by faculty when developing PhD programs. A discussion ensued regarding the following items: number of seminar courses, quantitative and qualitative research courses (are they replicated in other programs?) course sequencing and timing (advanced seminar/dissertation), interdisciplinary courses, need for a market analysis summary using newer software, GPC subcommittee members will continue to review the proposal and meet with faculty prior to the next meeting.
   2. HHP – PhD in Kinesiology and Exercise Science - Extended conversation regarding the following items: moving generic type 800 level courses in PhD programs to the Graduate Education Office (i.e., Navigating the Professiorate), overlap of new courses with existing courses offered by other departments, course numbering, number of elective courses, admission requirements and entry points, course descriptions and sequencing, number of required statistics courses, need for a market analysis summary, number of credits for the comprehensive exam, seminar courses, level of scholarship for PhD programs and on-campus visits. GPC subcommittee members will continue to review the proposal and meet with HHP faculty prior to the next meeting.

Adjourned 5:05 pm – Strahan/Klett

Respectfully submitted by

Melissa Romero, GPC Secretary