**AAPC Minutes (DRAFT)**

**February 4, 2011**

**Present:** Caroline Blair, Krista Clumpner, Gerri Daniels (Admissions), Mary Etchison, Jim Gadzinski (ACAC), Christine Greer, Carol Johnson, Mike Martin, Gary McDonnell, Kristi Robinia (Chair), Kim Rotundo (Registrar), Brittany Voich (ASNMU), Ruth Watry

**Absence with notification:** William Tireman, Paul Truckey

**Call to order:** The meeting was called to order by Chair Robinia at 1:05 pm.

**Approval of agenda:** The agenda distributed at the meeting was approved. Chair Robinia introduced our new ASNMU Representative, Brittany Voich. J. Gadzinski announced that C. Blair has accepted the position of Director of Orientation and so is completing her role on this committee. J. Gadzinski will be taking over her duties on a temporary basis. The committee congratulated C. Blair and wished her well in her new role for the university.

**Approval of minutes:** The minutes of December 3, 2010 were approved as revised (Gadzinski/Watry).

**Report of Jan. 5, 2011 meeting:** Vice-chair Gary McDonnell forwarded a report on the meeting occurring on Jan. 5, 2011 at which forty-seven (47) appeals were heard. Of these 6 were approved and 41 denied.

**Appeals:** J. Gadzinski summarized for B. Voich what we look for when we are reviewing appeals. We reviewed a total of one (1) appeal, which we approved (Gadzinski/Johnson).

**Unfinished Business:**

The proposals from the Department of Education and the proposal from the Department of Nursing went to Academic Senate and were approved at the second reading.

**New Business:**

a. NMU Policy for FP/CTP appeal process: We reviewed language regarding the appeal process for FT/CTP appeals. The policy and the practice are not the same. After review we believe that the language should reflect the actual procedures being used. J. Gadzinski offered to rewrite language in the web page for the ACAC and the Bulletin. He will bring this back to the committee for action.

b. Report from Chris Greer: Dean of Students C. Greer reported on the emergency appeals she heard on the first day of classes, Winter 2010. She gave a written report on the 10 appeals she heard. She was commended for her detailed report.

c. Request from Kim Rotundo on the Advanced Placement Policy revision: K. Rotundo requested that the following revision be made to the bulletin statement on Advanced Placement via Department Evaluation –

Academic departments at Northern Michigan University may recommend that advance placement credit by awarded to currently enrolled students in degree-granting programs based on their life experience or educational achievements from nontraditional sources. The evaluation measurement for the recommendation is determined within the department and may consist of a comprehensive examination, portfolio review, demonstration of a level of competency in a skill area, or documented verifiable life experiences. ~~If a department is recommending advance placement credit that would apply to general electives, the recommendation must also be approved through the student’s major department.~~

There is no documented reason for having the major department review these requests, and most departments don’t seem to know they need to. It seems like an unnecessary step that could be removed.

**Good of the Order:**

Chair Robinia announced that the Senate Committee on Elections and Committees is beginning its work for next Fall. She distributed a sheet of our committee with individuals term end dates on it. She asked that those members who will be returning due to a continuation of their term add a checkmark before their name. Those committee members whose terms are over but who are willing to serve a second three-year term are asked to put an R before their name.

M. Etchison reminded members of the debriefing session with President Wong today at 5 PM near Temaki and Tea, Hedgecock Building.

**Next meeting:** is scheduled for Feb. 18th and will be chaired by G. McDonnell if we have business to conclude. If the meeting is cancelled due to lack of agenda items, then the next meeting will follow Spring Break and be held March 11, 2011.

**Adjourned:** The meeting adjourned at 1:54 p.m.

Respectfully submitted,

**Krista E. Clumpner**

AAPC Secretary