



Northern Michigan University
Job Safety Assessment (JSA)

Date Prepared:

Prepared By:

PERSONAL PROTECTIVE EQUIPMENT REQUIRED:

- Head/Face
- Hearing
- Respiratory
- Hands
- Feet
- Body/Other

QUALIFICATIONS, EXPERIENCE, OR TRAINING REQUIRED:

Qualifications:

Experience:

Training:

Review:

BASIC JOB STEPS

Break work down to basic elements (such as remove, lift, carry, stop, start, apply, return, squeeze, weld, saw, walk, hold, grind, place, etc.). Describe what is done, not how it is done.

HAZARDS

For each job step, state what accident could occur and/or what hazard is present. To determine this, ask yourself, "Can the person fall; overexert; be exposed to burns, fumes, rays, gas, etc.; hit against; be struck by; in contact with; be caught in, on, or between?"

SAFE JOB PROCEDURE

State how each element of work should be performed to prevent the accident or avoid the hazard. What should the person do or not do? Be specific. What precautions should be taken? Ask yourself, "What can I do to eliminate, modify, guard, identify, or protect against the potential hazard or accident, including such things as how the worker stands, holds, uses, carries, dresses, etc.?"

<u>BASIC JOB STEPS</u>	<u>HAZARDS</u>	<u>SAFE JOB PROCEDURE</u>