

**Student Leader Fellowship Program**  
**COMMUNITY SERVICE INTERNSHIP**  
***Final Proposal Instructions***

**Please submit your Final Proposal typed and double-spaced.** Your Final Proposal should include all of the following:

- A. **TITLE/COVER SHEET**—Provides contact information and confirms the acceptance of your proposal by requiring signatures from all parties. Use the following format:

Internship Project Title

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Student Name  
Address  
Phone #, Email

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Site Advisor Name; Title  
Address  
Phone #, Email

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- B. **DESCRIPTION**—Write a few paragraphs which describe your proposed internship and what you hope to accomplish. This should be very similar to your Initial Proposal, with appropriate changes made. Also, discuss how you plan to go about organizing this project. Remember to be as descriptive and specific as possible.

- C. **CRITERIA**—Take each one of the criteria as listed below and describe how this internship meets the criteria.

<b>Leadership</b>	<i>Do you have leadership of the project?</i>
<b>Challenging and Realistic Mission</b>	<i>Is it challenging, yet realistic to accomplish?</i>
<b>Community Service/Volunteerism</b>	<i>Is it truly a volunteer project?</i>
<b>Time Commitment</b>	<i>Is the time commitment required appropriate?</i>
<b>Community Service Adviser</b>	<i>Who will be your Adviser? What will be their role in the project?</i>