

2011-2012 Northern Michigan University Essential Personnel Positions

The following is a list of University positions that have been determined by the respective supervisor as “essential personnel” and based on this status are required to report to work during those times in which the University deems it necessary to close for whatever reason.

<u>Position</u>	<u>Department</u>
All AFSCME Staff	Various Departments
Associate VP for Student Affairs	Academic Affairs
Director, Conference & Catering	Conference & Catering
Director of Residential Dining	Dining Services
Associate Director of Retail Operations	Dining Services
Operational Managers (3)	Dining Services
Menu Management/POS Manager	Dining Services
Registered Dietician	Dining Services
Corporate Executive Chef	Dining Services
Manager of Program Development	Dining Services
Director of Dining Services	Dining Services
Director of University Center	University Center
Information Technician	Auxiliary Services
Pharmacist	Health Center
Physician (2)	Health Center
Physician Assistant (1)	Health Center
RN (2)	Health Center
Clerical staff (3)	Health Center
LAB	Health Center
Resident Director (11 positions)	Housing & Residence Life
Coordinator of Apartment Services	Housing & Residence Life
Supervisor of Apartment Facilities	Housing & Residence Life
Assistant Director of Facilities	Housing & Residence Life
Announcer/Operator (2 positions)	*Learning Resources
Engineer Tech II (3 position)	*Learning Resources
Producer-Director-TV (2 positions)	*Learning Resources
AV Technician (3 positions)	*Learning Resources
Production Associate (2 positions)	*Learning Resources
Operator Technician (3 positions)	*Learning Resources
Radio Producer/Music Director	*Learning Resources
TV Assistant Program Manager	*Learning Resources
Graphic Artist	*Learning Resources
Operations Specialist (2)	Mail Services/Warehouse
Associate Director – Plant Operations	Plant Operations
Grounds Supervisor	Plant Operations
Dispatcher	Public Safety
Police Sergeant	Public Safety

* The assigned individual is only essential if production needs warrant it.

The Human Resources Department has received notification stating the individuals assigned to the positions above were notified by their respective supervisor of their essential status and their employment obligations during University closures.

Questions pertaining to this list can be directed to Human Resources at 227-2330.

Last update: November 9, 2011