January 26, 2011

Dear Program Coordinator,

I am proud to share some information today that will benefit your students today and; in a small way, contribute to the long term sustainability of communities in which we operate. The Haworth Scholarship Program, has been central to our company’s values - namely continuous learning. Haworth’s dedication to learning has been supported through an annual scholarship program since 1986. In that time, Haworth has contributed more than 1.5 million dollars in scholarship awards.

In 2011, Haworth will be awarding two Skilled Trade Scholarships and two Diversity Scholarships/Internships in the amount of $2,000 each. Overleaf, you will find a comprehensive description of the scholarships; their requirements, application forms and posters that will help you advertise the program.

For your students who may not be familiar with Haworth, we are a family owned global leader in the design and manufacture of office furniture and organic workspaces. Our portfolio includes raised access floors, moveable walls, systems furniture, seating, storage and wood casegoods, but more importantly we are knowledge leaders in our industry. Haworth is headquartered in Holland, Michigan and we service markets in more than 120 countries, employing over 7,000 members worldwide.

At Haworth we think beyond our business to our communities. We cultivate hope for our future by investing in people, education and a sustainable world. Haworth is proud to be able to support students as they pursue their dream of continuing their education. Please communicate this opportunity and encourage your students to learn more about our organization by visiting our website at www.haworth.com.

Respectfully,

HAWORTH INC.

Ann M Harten
Vice President - Global Human Resources & ERP Implementation
“At Haworth, we believe that knowledge empowers, and learning leads to change and growth of individuals and organizations. We think beyond our business to our communities. We cultivate hope for our future by investing in people, education, and a sustainable world.”
~ excerpt: Haworth Values

Program Overview

Our Scholarship Program has awarded hundreds of students throughout the years with funds as they pursue various educational programs. Listed below you will find some of the details regarding the four scholarships we offer to students within North America.

- **Haworth Skilled Trade Scholarship Award**
  - This award is specifically targeted for high school seniors from the areas located near our manufacturing facilities.
  - There are two skilled trade scholarships that can be awarded in the amount of $2,000.00 each.
  - The applicant must plan to continue in a two-year vocational program (i.e. Tool & Die, Machine Repair, Electrician, CNC Programming, Model Maker or HVAC Technician).

- **Haworth Diversity Scholarship Award/Internship**
  - This award is for a college or university junior who is a member of a minority group, consistent with EEO standards. There are two diversity scholarships that can be awarded in the amount of $2,000.00 each.
  - Applicant must be pursuing a Major area of study that is supported by Haworth’s core business function and have a cumulative GPA of 3.3 or greater
  - Applicant must be available for a 12 week paid internship within the year the scholarship is awarded at our Corporate Headquarters in Holland, MI.

Each student interested in the opportunity must complete the appropriate application to be considered. An independent Scholarship Selection Committee will determine all awards, based on the content of the student’s completed application package.

Enclosed is the application form with full instructions. If you prefer an electronic copy please feel free to contact Katrina Swenski ([Katrina.Swenski@haworth.com](mailto:Katrina.Swenski@haworth.com)) or Jessica Brandt ([Jessica.Brandt@haworth.com](mailto:Jessica.Brandt@haworth.com)).

You will also find attached some posters and documents that you may wish to distribute to your esteemed students and faculties. This year applications are **due March 1, 2011**.