How it Works
After you register you will receive an e-mail invitation with detailed instructions. The invitation contains several "links," one of which allows you to prepare and test your computer in advance of the webinar. We suggest you do this soon after receiving the invitation to ensure a trouble-free connection on the day of the webinar. Then, within 30 minutes of the webinar start time, you simply click on the "join" link, also in the invitation, to connect to the webinar.

If you have never taken a webinar before the process is simple. Whatever the instructor(s) displays on their screen appears on your screen. You hear the instructor(s) over your speakers (or a headset) connected to your computer or you listen over the telephone (toll charges will apply). You can communicate with the instructor(s) by using the "chat" tool, which allows you to text-in questions and comments and the instructor to respond.