Probation Advisor Meeting 1 Cheat Sheet
(1st Month)

☐ Introduce yourself

☐ Discuss Probation Adviser's responsibilities and Probation Student's responsibilities

☐ Review Intake Questionnaire
   - Let student know that all official correspondence will be sent to their NMU e-mail

☐ Review Obstacles to Academic Success Worksheet
   - Make recommendations regarding resources using adviser solutions worksheet link

☐ Review/discuss current registration
   - Make suggestions with respect to registration if necessary

☐ Have student create Course Academic Tracking Sheets (CATS), or come up with a way between the two of you to monitor the student's progress in each of his or her courses
   - Inform students they will be asked to report on progress at each Adviser Meeting

☐ Schedule the next appointment (approximately one month from today)