



Northern Michigan University
Registrar's Office
C.B. Hedgcock, Room 2202
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Marquette, MI 49855-5323
Phone: 906-227-2278
Fax: 906-227-2231
www.nmu.edu

PERMISSION TO AUDIT A COURSE

Changing a course from AUDIT to CREDIT or from CREDIT to AUDIT must be completed by the 9th calendar day of a semester. The time frame for classes meeting less than a full semester is prorated. Check with Registration and Scheduling 2202 Hedgcock for the dates.

DIRECTIONS: A student who wishes to audit a course must enroll and pay the regular course fees. The student will be required to do as much work as the instructor requests. At the end of the semester, the student will receive a grade of "AU" (Audit) which will be recorded on the student's record. If the student does not complete the course work required by the instructor or if his/her attendance is irregular, the instructor may issue the student a "W" (withdraw/passing) grade. Departments may require a student to meet all prerequisites for a course prior to granting permission to enroll and audit a course.

This credit does not count toward a degree requirement; nor may it be changed at a later date to a regular letter grade.

Please complete the following information and obtain necessary signatures. The completed form must be returned to the REGISTRATION AND SCHEDULING OFFICE, 2202 Hedgcock.

NAME _____
Last First M/I NMU In

LOCAL ADDRESS _____
Street City State Zip

LOCAL PHONE _____
(Area Code) Telephone Number

INFORMATION ON COURSE TO BE AUDITED:

Call Number Course ID Course Title

Student Signature Date

Instructor Signature Date

Adviser Signature (undergraduates only) Date