



Application for Student Employment Housing and Residence Life Office

Name: _____ NMU IN: _____
(Please Print)

NMU E-mail address: _____ Semester Applying For (e.g. Fall '15): _____

Local Address: _____ Phone: _____

*Please note that Housing and Residence Life only hires students who live in residence halls or on-campus apartments.
Applications will be held for one semester. Please reapply if you are still interested in pursuing a position.*

Position(s) Applying For:

_____ Housing and Residence Life Office Assistant

_____ Desk Receptionist

_____ Security Assistant

_____ Student Custodian

_____ Residence Hall

_____ On-Campus Apartments/Public Area Cleaner

_____ Building Services Shop

Number of hours you are interested in working per week: _____

- *Students may not work more than 20 hours per week.*

Indicate the hours you are **unable** to work due to classes and other commitments.

	SUN	MON	TUES	WED	THUR	FRI	SAT
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
NOON							
1:00 PM							
2:00 PM							
3:00 PM							
4:00 PM							
5:00 PM							
6:00 PM							
7:00 PM							
8:00 PM							
9:00 PM							
10:00 PM							
11:00 PM							

Are you work-study qualified? * ___ Yes ___ No ___ Unsure

** Housing and Residence Life places a high priority on hiring students who are work-study qualified. This information can be found on the MyNMU page.*

No. of credit hours earned to date: _____ No. of credit hours this semester: _____

Are you in good academic standing? ____ Yes ____ No

Are you on probation through the Student Conduct Program at the University? ____ Yes ____ No

Have you been convicted of a crime or are there charges pending against you? ____ Yes ____ No

Have you worked for the Housing and Residence Life Office before? ____ Yes ____ No

Have you worked for another University department before? ____ Yes ____ No

If you've answered 'yes' to either question, please list your position(s), your supervisor(s), and the date(s) of your employment:

<u>Position/Department</u>	<u>Supervisor</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list any non-University position you have held which might help you perform the duties of the position(s) for which you've applied:

<u>Position/Organization</u>	<u>Supervisor</u>	<u>Dates</u>	<u>Phone or E-mail</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

=====
What experiences, characteristics, skills, and/or abilities do you have that you feel would help you perform the duties of the position(s) for which you are applying?

The above information is accurate to the best of my knowledge. I understand that my signature below gives Housing and Residence Life staff permission to verify the information that I have provided on this application.

Signature: _____ Date: _____

Return to the Housing and Residence Life Office (3502 Hedgcock)
Optional: By _____