

# Proposed Service Charges for Fiscal Year \_\_\_\_\_

<b>Name:</b>	<b>Telephone Number:</b>
<b>Department:</b>	<b>Office Address:</b>

**Brief Rationale:** Why is (are) this (these) service charge(s) needed?

Services and products will only be provided on a cost basis?	Yes	No
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**Note: Report only those service charges that change**

Activity or Service	Current Rate	Proposed Rate	\$ Increase	% Increase

**Impact:** In at most two sentences, what impact will this (these) services charge(s) have on the user population(s) being served?

Will this (these) service charge(s) impact the level of staff or service in your department?