**Academic Senate Committee on Internationalization (COI)  
Minutes from Sept. 9, 2016**

Members Present: Judy Puncochar, Z.Z. Lehmberg, Hugo Eyzaguierre, Jim Marquardson, Catherine Oliver, Shuang Xie, Jacquie Medina

1. Shuang called the meeting to order at 5:03
2. Members approved the minutes of February 24, 2016
3. Election of officers: Shuang Xie was nominated to remain as Chair; committee members agreed to rotate responsibilities of Secretary at each meeting
4. Meeting dates and times for the Fall 2016 meeting were discussed and decided: 8:30-9:30am on Oct. 20 & Nov. 17.
5. Workshop of intercultural/international teaching/learning with CTL was requested. The committee discussed revising the survey and offering the workshop again. Shuang will contact CTL on location of the proposed workshop.
6. The committee reviewed and discussed the QS Stars Rating of Universities on Internationalization document. The committee discussed the idea of identifying and using criteria to measure the university’s progress toward internationalization. No decisions were made regarding using any particular tool. This discussion led to further discussion of gathering information regarding current efforts and practices. Actions to be taken include:
   * 1. inviting Steve VandenAvond to the October meeting
     2. writing an email requesting direction for COI
     3. finding out who is in charge of International Studies, and
     4. inviting students to the November meeting
7. Meeting adjourned at 6:30pm

Respectfully submitted,

Jacquie Medina/minute taker 9.9.16